MINUTES

Town of Woodstock
Budget Committee Meeting
Wednesday, February 5, 2020, 5:30 pm
Woodstock Town Office Building, 165 Lost River Road, North Woodstock, NH 03262

In Attendance
Chad Morris; Charyl Reardon; Emily Clark; Judy L. Welch; Kara Sellingham; R.Gil Rand; Roberta Vigneault; Stephen Tower

• Call to Order
  Staff: Judy Welch
  Public: None
  Called to Order by: Roberta
  At: 5:33pm
  Discussion: None

• Approve Minutes
  • January 29, 2020
    Discussion: None
    Move: Stephen Tower  Second: Kara Sellingham  Status: Passed

• Review and Approve **MS-737 Draft**
  Estimated Taxes to Be Raised
  Prior Year Adopted Budget - $2,284,030
  Budget Committee’s Recommended Budget - $2,384,541

  Move: Chad Morris  Second: Stephen Tower  Status: Passed

  • Review Final 2019 Expenditures & Revenues

  • Review & Approve 2020 Appropriations
    General Government
    2019 - $921,859
2020 - $1,184,962
Discussion: None
Motion - Steve; Second - Kara; PASSED

Public Safety
2019 - $762,686
2020 - $791,565
Discussion: NONE
Motion - Kara; Second - Steve; PASSED

Highways and Streets
2019 - $202,086
2020 - $258,814
Discussion: NONE
Motion - Chad; Second - Steve; PASSED

Sanitation
2019 - $195,135
2020 - $197,945
Discussion: NONE
Motion - Steve; Second - Kara; PASSED

Health
2019 - $5,154
2020 - $5,704
Discussion: This is a planning number. The actual costs are still unknown.
Motion - Kara; Second - Steve; PASSED

Welfare
2019 - $9,500
2020 - $36,886
Discussion: Vendor payments include: Bridge ($2500), Bridge House ($2000 - new), Jean’s Playhouse ($3000 - new), County Seniors (increased $400)
Motion - Kara; Second - Steve; PASSED

Culture and Recreation
2019 - $330,364
2020 - $385,217
Discussion: Includes the Community Center and the Recreation Department
Motion - Chad; Second - Kara; PASSED

Conservation and Development
2019 - $2,223
2020 - $3,696
Discussion: NONE
Motion - Chad; Second - Steve; PASSED

Debt Service
2019 - $36,821
2020 - $41,821
Discussion: $580,000 out of water to pay debt. Closing two capital reserves and moving funds to other categories.
Motion - Steve; Second - Chad; PASSED

Capital Outlay
2019 - $112,365
2020 - $113,400
Discussion: NONE
Motion - Kara; Second - Steve; PASSED

Operating Transfers Out
2019 - $792,189
2020 - $928,564
Discussion: NONE
Motion - Chad; Second - Steve; PASSED

Total Operating Budget Appropriations
2019 - $3,370,382
2020 - $3,948,574
Discussion: NONE
Motion - Kara; Second - Steve; PASSED

Long Term Bonds and Notes - Principal
Water Department Restricted Fund Balance
2020 - $560,000
Discussion: This is "in and out." Used to pay long term debt - Water Meters & Water Line
Motion - Steve; Second - Kara; PASSED

Long Term Bonds and Notes - Interest
Water Department Restricted Fund Balance
2020 - $20,000
Discussion: NONE
Motion - Chad; Second - Steve; PASSED

To Capital Reserve Fund
Cemetery Maintenance
2020 - $6,319
Discussion: NONE
Motion - Kara; Second - Steve; PASSED
To Capital Reserve Fund
Fire Truck
2020 - $3,364
Discussion: NONE
Motion - Steve; Second - Kara; PASSED

To Capital Reserve Fund
Revaluation
2020 - $25,000
Discussion: NONE
Motion - Steve; Second - Kara; PASSED

To Capital Reserve Fund
Paving
2020 - $40,000
Discussion: NONE
Motion - Chad; Second - Steve; PASSED

To Capital Reserve Fund
Highway Block Grant
2020 - $30,835
Discussion: NONE
Motion - Kara; Second - Chad; PASSED

To Capital Reserve Fund
Town Building Maintenance
2020 - $40,000
Discussion: NONE
Motion - Steve; Second - Kara; PASSED

To Capital Reserve Fund
Fire Department Equipment
2020 - $56,000
Discussion: NONE
Motion - Chad; Second - Steve; PASSED

To Capital Reserve Fund
Fire Truck
2020 - $25,000
Discussion: NONE
Motion - Chad; Second - Steve; PASSED

To Capital Reserve Fund
Main Street Revitalization
2020 - $5,000
Discussion: NONE
Motion - Kara; Second - Steve; PASSED

To Capital Reserve Fund
Solid Waste Facility Improvement
2020 - $15,000
Discussion: NONE
Motion - Steve; Second - Chad; PASSED

To Capital Reserve Fund
Highway Maintenance
2020 - $45,000
Discussion: NONE
Motion - Steve; Second - Kara; PASSED

To Capital Reserve Fund
Highway Heavy Duty
2020 - $50,000
Discussion: NONE
Motion - Chad; Second - Kara; PASSED

To Capital Reserve Fund
Sewer Department
2020 - $35,000
Discussion: It was asked why out of the general fund first? Judy explained that is is how the auditors want it set up.
Motion - Steve; Second - Kara; PASSED

To Capital Reserve Fund
Water Department
2020 - $15,000
Discussion: NONE
Motion - Steve; Second - Kara; PASSED

To Capital Reserve Fund
Record Preservation
2020 - $10,000
Discussion: NONE
Motion - Steve; Second - Kara; PASSED

To Capital Reserve Fund
Police Department Equipment
2020 - $10,000
Discussion: NONE
Motion - Chad; Second - Steve; PASSED

To Capital Reserve Fund
Library Computer Equipment Exp. Trust
2020 - $1,000
Discussion: NONE
Motion - Chad; Second - Kara; PASSED

Total Proposed Special Articles
2020 - $992,518
Discussion: NONE
PASSED

• Review & Approve 2020 Estimated Revenues

Taxes
2019 - $193,052
2020 - $168,441
Discussion: Decreased due to a current use application - Some land came out
Motion - Kara; Second - Steve; PASSED

Licenses, Permits, and Fees
2019 - $360,281
2020 - $370,193
Discussion: NONE
Motion - Chad; Second - Steve; PASSED

State Sources
2019 - $252,970
2020 - $226,925
Discussion: NONE
Motion - Steve; Second - Kara; PASSED

Charges for Services
2019 - $33,551
2020 - $20,545
Discussion: NONE
Motion - Steve; Second - Chad; PASSED

Miscellaneous Revenues
2019 - $57,590
2020 - $27,200
Discussion: Impacted by the fact that a piece of land was taken by the town and then bought back.
Motion - Steve; Second - Kara; PASSED
Interfund Operating Transfers In
2019 - $609,457
2020 - $1,508,564
Discussion: Water Bond
Motion - Chad; Second - Steve; PASSED

Other Funding Sources
2019 - $225,000
2020 - $234,683
Discussion: NONE
Motion - Kara; Second - Steve; PASSED

Total Estimated Revenues and Credits
2019 - $1,731,701
2020 - $2,556,551
Discussion: NONE
Motion - Kara; Second - Steve; PASSED

• Review & Approve 2020 Warrant

2020 Warrant
Discussion: Reviewed all warrant articles

Move: Kara Sellingham Second: Stephen Tower Status: Passed

• Public Hearing - Wednesday, February 12, 2020 @ 5:30pm

Discussion:
Sports Hearing and then Budget Hearing

• Adjournment

Meeting Adjourned At: 6:14pm

Move: Kara Sellingham Second: Stephen Tower Status: Passed

Respectfully Submitted,
Emily Clark, Budget Committee Secretary

Roberta Vigneault, Chairperson