

Tuesday, July 26th 2011

Town of Woodstock
Selectmen's Meeting
Tuesday, July 26, 2011

Selectmen: Jim Fadden, Gil Rand, Joel Bourassa
Staff: Judy Welch, Steve Welch
Public: Patrick Griffin, Scott Rice, Patricia Garvin

Joel called the meeting to order at 6:30 p.m. Jim seconded the motion and the vote was affirmative.

The Board of Selectmen held three consecutive public hearings on July 26, 2011 from 6:00 p.m. to 6:09 p.m. to hear public comment on a Community Development Block Grant (CDBG) economic development project grant application proposal to NH Community Development Finance Authority (CDFA).

A proposed economic development grant for up to \$140,000, in CDBG funds will be used to provide \$120,000 to the Grafton County Economic Development Council (GCEDC) so they may provide a loan in that amount to the Woodstock Inn Station for the purpose of expanding their business and thereby creating 7 new jobs, 5 of which will be available to low and moderate income persons.

The CDBG program requires that the Board of Selectmen make the following votes to sponsor the application:

CDBG Application:

Jim motioned to approve the submittal of the CDBG application on behalf of GCEDC and the Woodstock Inn. Joel seconded the motion and the vote was affirmative.

Authorization:

Jim motioned to authorize Joel Bourassa, Chair of the Board of Selectmen, to execute any and all documents necessary to effectuate the potential CDBG contract. Gil seconded the motion and the vote was affirmative.

Housing and Community Development Plan:

Gil motioned to adopt the amended Housing and Community Development Plan as presented. Jim seconded the motion and the vote was affirmative. Joel signed the amended Housing and Community Development Plan.

RARA Plan:

Gil motioned to adopt the RARA Plan for the CDBG project as presented. Jim seconded the motion and the vote was affirmative. Joel signed the RARA Plan.

Administration:

Jim motioned to have North Country Council write and administer the CDBG grant on behalf of the Town. Gil seconded the motion and the vote was affirmative. Joel signed a Memorandum of Understanding between NCC and the Town of Woodstock.

Public Participation/Patrick Griffin:

Patrick congratulated Steve Welch on his promotion to Director of Public Works and wished him well.

Minutes of the July 12, 2011 Meeting:

Jim motioned to accept the minutes of the July 12, 2011 Selectmen's Meeting. Joel seconded the motion and the vote was affirmative.

Sign Building Permit/Stanley Freeman:

The Board reviewed and signed a building permit application for Stanley Freeman.

Letter of Resignation/Sandy Dovholuk:

Joel Bourassa, Chair of the Board of Selectmen, read the following letter of resignation aloud:

Dear Board of Selectmen:

Please consider this letter as my formal resignation as Administrative Assistant to the Woodstock Board of Selectmen effective immediately. I am resigning due to my forthcoming retirement.

Sandy Dovholuk

Jim motioned to accept the letter of resignation from Sandy Dovholuk with regret. Gil seconded the motion and the vote was affirmative.

Other Business:

Signed Checks.

Bob Georgia, the Building Inspector, has requested that all building permit applicants be notified that their permits are ready for pick-up. Bob suggested that the Town Office call the applicant once the permit has been approved or mail all permits out. Bob would also like to see the permits returned to the town office, so that he knows the work has been completed, and he can do a final site inspection. The Board requested that all applicants be notified either by phone or mail.

Danny Keniston did a site visit to the new cemetery property and reviewed the trees that need to be cut in the back. Danny said that he would log the trees for the wood, therefore no cost to the Town. D. Avery & Sons Inc. will stump, restore, and mulch the area when Danny is done. Jim stated that this will bring the limits of the field back to what it used to be and the next step would be to hire a surveyor.

Jim has spoken with Chief Mellett about cleaning out the basement of the old fire station. He has asked that Chief Mellett organize a group of firefighters to go through all the fire department items being stored there. Jim has also asked Paul Beaudin, Solid Waste Manager, about getting a dumpster for this project.

Jim motioned to adjourn the Selectmen's Meeting at 6:52 p.m. and go into a non-public session. Gil seconded and the vote was affirmative.

MOTION:

At 6:52 PM a motion was made and seconded to enter into non-public session pursuant to RSA 91-A: 3, II (a) Personnel

Roll Call: Chairman, Joel Bourassa, Yes, Jim Fadden, Yes, Gil Rand, Yes.

Selectmen, Jim Fadden motioned to sign and seal the minutes of the July 22, 2011 non-public workshop and to seal the July 26, 2011 non-public session. Gil seconded the motion and the vote was affirmative.

At 7:45 PM the Board of Selectmen came out of non-public session.

VOTED 3-0

Selectmen's Minutes
July 26, 2011
Non-Public Session

MOTION:

At 6:52 PM a motion was made and seconded to enter into non-public session pursuant to RSA 91-A: 3, II (a) Personnel

Roll Call: Chairman, Joel Bourassa, Yes, Jim Fadden, Yes, Gil Rand, Yes.

At the end of the regularly scheduled Board of Selectmen meeting, the Board of Selectmen met in a Non-Public Session for the purpose of addressing personnel matters.

Selectmen, Jim Fadden motioned to sign and seal the minutes of the July 22, 2011 non-public workshop and to seal the July 26, 2011 non-public session. Gil seconded the motion and the vote was affirmative.

At 7:45 PM the Board of Selectmen came out of non-public session.

VOTED 3-0