



**Town of Woodstock
Selectmen's Meeting Minutes
Tuesday, August 29, 2023**

Board: Gil Rand, Scott Rice

Zoom Board: Charyl Reardon

Staff: Judy Welch, Cathy Riley

Public: John MacKay, Bill Waterhouse, Kristen Durocher, Sam Woodworth, Mark Sellingham

Zoom Public: Bob Morin, phone, Mike Donahue

Scott announced that Charyl was participating via Zoom.

Public Hearing/ARPA Funding Through Grafton County's American Rescue

Scott called the Public Hearing on the ARPA Funding to order at 5:00 p.m.

Scott explained that pursuant to RSA 31:95-b, a noticed public hearing was necessary to take public comment on the accepting and expending of unanticipated revenue from ARPA Funding through Grafton County's American Rescue.

The Town received \$40,000 toward the construction of a new salt/sand shed.

Scott opened the floor to public comment.

No public comment was received. Scott closed the public hearing at 5:02 p.m.

Public Hearing/IC-NH LLC for the Clark Farm Road Improvements Project

Scott called the Public Hearing on the ARPA Funding to order at 5:02 p.m.

Scott explained that pursuant to RSA 31:95-b, a noticed public hearing was necessary to take public comment on the accepting and expending of unanticipated revenue from IC-NH LLC for the Clark Farm Road Improvements Project.

The Town will receive unanticipated revenue from IC-NH LLC for the full amount of the Clark Farm Road Improvement Project, which will include the project's total cost, engineering, legal, and advertising.

Scott opened the floor to public comment.

No public comment was received. Scott closed the public hearing at 5:03 p.m.

Call the Select Board Meeting to Order

Scott called the Select Board Meeting to order at 5:04 p.m.

IC-NH LLC for the Clark Farm Road Improvements Project

A vote was made to accept the full amount of unanticipated revenue for the Clark Farm Road Improvements Project from IC-NH LLC. Gil made the motion, seconded by Scott, and the vote was unanimous.

ARPA Funding Through Grafton County's American Rescue

A motion was made to accept the unanticipated revenue from ARPA Funding through Grafton County's American Rescue in the amount of \$40,000. Gil made the motion, seconded by Scott, and the vote was unanimous.

Approve & Sign Minutes/July 25, 2023

A vote was made to accept and sign the minutes for the meeting on July 25, 2023. Charyl made the motion, seconded by Gil, and the vote was unanimous.

Open Bids/Clark Farm Road Improvement Project

Two bids were received:

1. Caulder Construction bid in the amount of \$141,900.
2. GMI Asphalt, LLC, in the amount of \$228,665.

Scott stated that both bids will be sent to the Town's engineer for review. A workshop will be set up later to award the bid.

Approve & Sign Clark Farm Road Agreement with IC-NH LLC

The Board reviewed the agreement. The Board requested that the Ice Castles review and sign off on the agreement first. A workshop will be set up later to execute the contract and accept the 50% deposit. The Board noted that the project could not begin until the Clark Farm Road Agreement was fully executed by both parties and the deposit had been received.

Agenda Items Requested by Residents

The public requested no agenda items.

Conservation Commission/Merriam Woods

Kristen Durocher, Chairman of the Conservation Commission, stated that they will be moving forward to develop a management plan. A Forester from the UNH Extension came out and did an evaluation of the forest and created a report. A forester should be hired to come in and thin some trees to protect the overall health of the lot. Kristen added that the Conservation Commission is making phone calls to foresters and will be looking for funding to get that done.

The commission is also considering purchasing and installing game cameras to monitor the traffic and activity on this lot. Sam Woodworth, a member of the commission, has volunteered to monitor the game cams and create a data analysis.

The Conservation Commission will be holding a workshop on Tuesday, September 12th, at 5 p.m. to start putting words to paper.

When asked by Scott if anyone noticed if it had been used a lot this Summer, Mark Sellingham stated that climbing had been restricted because of the wet weather.

Judy mentioned that a climbing group had sent a letter stating they were looking into purchasing an adjacent property to establish a parking lot with a kiosk near the trail to the climbing area.

Kristen stated that the Conservation Commission is not encouraging this action but realizes that this would be a private purchase from a landowner, so they don't have much say.

The Conservation Commission discussed having Kiosks at the western end by the gate. They are working on a design and cost for the upcoming budget.

Mark suggested adding money for a forester to the upcoming budget; all agreed.

Fire Department/John MacKay/Sale of 1948 Mack Fire Truck

Judy explained that the fire department would like to get rid of the 1948 Mack Fire Truck that used to be housed at the lower firehouse and, back in the day, used to give fire truck rides. The truck is currently being stored in one of the storage sheds at the new highway garage.

Judy noted that the proceeds from this sale will go into the general fund as the sale of town property and be used to offset the tax rate.

JSJ Auctions was suggested as a good option since they also handle state auctions and advertise the auction.

A vote was made to approve the 1948 Mack Fire Truck sale and send it to JSJ Auctions. Scott made the motion, seconded by Gil, and the vote was unanimous.

Accept Donations/Woodstock Firefighter Fund

Lobster Fest Fundraiser/\$7491.00

The Woodstock Fire Department presented the Board with a gift from the Woodstock Firefighters Lobster Fest in the amount of \$7,491.00, to be deposited in the previously established Woodstock Firefighter Fund. Gil made a motion to accept the gift of \$7491.00 from the Woodstock Firefighters and requested that the Trustees for Trust Funds deposit it into the Woodstock Firefighter fund. Charyl seconded the motion, and the vote was affirmative.

Woodstock Inn/T-Shirt Sales/\$360.00

The Woodstock Fire Department presented the Board with a gift from the T-shirt sales in the amount of \$360.00, to be deposited in the previously established Woodstock Firefighter Fund. Scott made a motion to accept the gift of \$360.00 from the Woodstock Firefighters and requested that the Trustees for Trust Funds deposit it into the Woodstock Firefighter fund. Gil seconded the motion, and the vote was affirmative.

Approve Check Requests/Woodstock Firefighter Fund

Melissa Sabourn/Flowers/Ed Wiggett's Funeral/\$110.00

Scott motioned to approve the check request for \$110.00 payable to Melissa Sabourn for flowers for Ed Wiggett's funeral services. This money is to be withdrawn from the

Woodstock Firefighter Capital Reserve Fund. Gil seconded the motion, and the vote was affirmative.

The Rocks/Deposit/Wreath Fundraiser/\$2580.00

Gil motioned to approve the check request for \$2580.00 payable to The Rocks for a deposit for the wreath for the fire department's annual fundraiser. This money is to be withdrawn from the Woodstock Firefighter Capital Reserve Fund. Charyl seconded the motion, and the vote was affirmative.

Melissa Sabourn/Lobster Fest Fundraiser Supplies/\$1690.59

Charyl motioned to approve the check request for \$1690.59, payable to Melissa Sabourn for Lobster Fest Supplies. This money is to be withdrawn from the Woodstock Firefighter Capital Reserve Fund. Gil seconded the motion, and the vote was affirmative.

FEMA/Final Flood Hazard Determination for Grafton County

Scott explained that FEMA changed the flood map and revised the panels with addresses.

Kristen noted that mortgage holders would be contacted directly through the mortgage company about the insurance; Kristen suggested that the town notify people who do not have a mortgage by mail to make them aware of Floodplain Insurance.

Kristen suggested a list of people who are not mapped in and people who are mapped out. New maps will be rolled out by FEMA on February 8, 2024. She also suggested that the town should have a workshop where Floodplain Insurance can be explained.

Old/Other Business/Brought forth by the Board.

Scott mentioned that NHDES has assigned a consultant, Hazen and Sawyer, to assist the Town with complying with the requirements of EPA's federal Lead and Copper Rule Revision at no cost to the Town.

The Lead Copper Rule Revision (LCRR) requires all community water systems (C) and non-transient non-community water systems (NTNC) to develop and submit to NHDES an inventory of service line materials. This includes both utility and customer-owned portions of the service line. Along with the inventory, a proposed replacement plan for any lead, galvanized requiring replacement (GRR), or unknown service line material must be submitted by the federal deadline.

Hazen and Sawyer will be assisting the Town in completing an inventory, creating a replacement plan, and submitting both to NHDES by the federal deadline of October 16, 2024.

Public Participation

Mark wanted to know exactly what was going on with Clark Farm Road. Scott explained that the Town put a bid out for Clark Farm Road Improvements, which will include a full-depth reconstruction of approximately 550 linear feet with 150 linear feet of widening and pavement overlay on Clark Farm Road. Work will include but is not limited to the replacement of an existing culvert with a new structure, boulder walls, shoulder grading, paving, guardrail installation, and vegetation restoration. Scott noted that Ice Castles has agreed to pay for the full amount of the Clark Farm Road Improvement Project, which will include the project's total cost,

engineering, legal, and advertising, and pointed out that the project could not begin until the Clark Farm Road Agreement was fully executed by both parties and the deposit had been received. Scott stated that Clark Farm Road is a Class 5 Road, and these improvements should improve the traffic problems on Route 112.

Adjournment

Scott motioned to adjourn the meeting at 5:42 p.m. Gil seconded the motion, and the vote was affirmative.

The public could participate remotely over Zoom by going to www.zoom.us, using the Zoom App on a cellphone, or on a **landline calling 1-646-558-8656 Password: 432845** and entering **Meeting ID: 840 0082 0895 Password: 395022**.

Those wishing to hear the recording of the whole meeting may access it by using this link:

<https://www.youtube.com/channel/UCxMH7OFC8H3KqBhYHsBr53g>



Charyl Reardon, Chairman

Scott Rice

R. Gil Rand

September 19, 2023
Date

