



Selectmen's Public Hearings & Meeting
Tuesday, May 16, 2023
4:45 pm

Select Board: Charyl Reardon, Gil Rand, Scott Rice

Staff: Judy Welch, Cheryl Bourassa, Kevin Millar, Cathy Riley

In-Person Public: Donna Lane, Larry Berg, Samantha Woodworth, Bill Waterhouse, Jim Chesebrough, Jason Cohen, Roy Whitaker

Zoom: Mike Donahue, iPhone attendee

Call Public Hearing to Order/Body Cameras

Charyl called the public hearing to order at 4:46 pm.

Charyl explained that pursuant to RSA 31:95-b, a noticed public hearing was necessary to take public comment on the accepting and expending of unanticipated revenue from an NH Department of Safety Grants Management Bureau.

The Town received \$39,351 to purchase body cameras.

Charyl opened the floor to public comment.

Close Public Hearing/Body Cameras

With no public comments, Charyl closed the Public Meeting at 4:48 pm.

Open Public Hearings/CDBG & Residential Anti-displacement and Relocation Assistance Plan

Informational handouts were made available.

Chairperson, Charyl Reardon opened the Public Hearing on the Proposed Peeling Village Affordable Housing CDBG Application at 5:00 pm. Donna Lane read the following aloud:

Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority. Up to \$500,000 annually is available for Economic Development Projects, up to \$500,000 for Housing Projects, up to \$500,000 for Public Facility Projects, up to \$500,000 in Emergency Funds, and up to \$25,000 per Planning Study grant. Up to \$1,000,000 is available for each Permanent Supportive Housing Grant Project under the CDBG-CV allocation due to COVID-19. All projects must directly benefit a majority of low- and moderate-income persons.

This is a proposed application to the Community Development Finance Authority for up to \$500,000 in CDBG Housing Grant Funds. Of the funds, \$25,000 will be retained by the town for administrative costs associated with the project, and \$475,000 of the funds will be subgranted to Affordable Housing, Education and Development (AHEAD) Inc. AHEAD will, in turn, loan the funds to Peeling Village at Gordon Pond Limited Partnership. The funds will be used for the construction of 29 units of primarily affordable multifamily housing at Lost River Rd in Woodstock.

This project conforms with Woodstock's proposed Housing and Community Development Plan's goal of Encouraging an adequate housing stock consisting primarily of single-family homes while allowing sufficient opportunities for duplexes, multi-family units, and other forms of housing to assure that persons of all income levels and ages will be able to afford to live in Town.

Chairperson, Charyl Reardon opened the Public Hearing up to public participation on the Proposed Peeling Village Affordable Housing CDBG Application.

Chairperson, Charyl Reardon closed the Public Hearing on the Proposed Peeling Village Affordable Housing CDBG Application at 5:02 pm.

Chairperson, Charyl Reardon opened the Public Hearing on the Residential Anti-displacement and Relocation Assistance Plan at 5:02 pm. Donna Lane read the following aloud:

This plan outlines measures, under the Uniform Relocation Act, required for CDBG projects that involve any displacement or relocation of persons (or businesses); if the Town were to undertake a CDBG project which involved displacement or relocation, they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons (or businesses) displaced or relocated. This project does not anticipate displacement or relocation.

Chairperson, Charyl Reardon opened the Public Hearing up to public participation on the Residential Anti-displacement and Relocation Assistance Plan.

Chairperson, Charyl Reardon closed the Public Hearing on the Residential Anti-displacement and Relocation Assistance Plan at 5:03 pm.

Call Select Board Meeting to Order

Charyl called the Select Board meeting to order at 5:04 pm.

Approve & Sign Minutes/May 2, 2023

Gil made a motion to approve and sign the May 2, 2023, minutes. Charyl seconded the motion, and the vote was unanimous.

Award RFP/CDBG Grant Writer/AHEAD

The Board received two proposals in response to the RFP/CDBG Grant Writer for AHEAD.

1. Donna Lane
2. Joia Hughes

A selection matrix was completed for each candidate. Charyl motioned to accept the proposal submitted by Donna Lane based on the matrix pointing out her experience with AHEAD projects and CDBG Grants. Gil seconded the motion, and the vote was affirmative. The Board signed the Selection Matrix Form.

Approve & Sign/CDBG Application

Gil made a motion to approve the submittal of the CDBG application and vote to authorize the Chairperson of the Select Board to sign and submit the CDBG application and, upon approval of the CDBG application, authorize the Chairperson of the Select Board, to execute any documents which may be necessary to effectuate the CDBG contract, and any amendments thereto. Scott seconded the motion, and the vote was affirmative.

Adopt the Anti-Displacement & Relocation Assistance Plan

Scott motioned to adopt the Anti-Displacement & Relocation Assistance Plan. Gil seconded the motion, and the vote was affirmative.

Approve & Sign Body Camera Grant/NHDOS

Charyl made a motion to enter into a Body Worn-Dashboard Camera Grant with the NH Department of Safety Grants Management Bureau and authorize Selectman Rand to sign the grant on behalf of the board. Seconded by Scott, and the vote was affirmative. Gil then signed the grant.

Charyl then motioned to authorize Selectman Rand to sign any other documents concerning this grant on behalf of the Board. Scott seconded the motion, and the vote was affirmative.

Certificate of Vote of Authorization/Body Camera Grant

Charyl motioned to authorize R. Gil Rand to execute the documents which may be necessary to effectuate this grant agreement. Scott seconded the motion, and the vote was affirmative. Gil signed the Certificate of Vote Authorization, and Judy notarized it.

Approve & Sign/Hazard Mitigation Grant/NHDOS

The Select Board accepted the terms of the Building Resilient Infrastructure and Communities as presented in the amount of \$7,500.00 for updating the local hazard mitigation plan. Furthermore, the Board acknowledges that the total cost of this project will be \$10,000.00, in which the town will be responsible for a 25% match (\$2,500.00).

Charyl asked for a motion to approve and sign the Hazard Mitigation Grant with NHDOS. Gil made the motion; Scott seconded the motion, and the vote was affirmative.

Certificate of Vote of Authorization/Hazard Mitigation Grant

Charyl motioned to authorize R. Gil Rand to execute the documents which may be necessary to effectuate this grant agreement. Scott seconded the motion, and the vote was affirmative. Gil signed the Certificate of Vote Authorization, and Judy notarized it.

Agenda Items Requested by Residents

There were no agenda items requested by residents.

Appointment of New Conservation Commission Members:

Charyl stated that the Board received an email from the current Conservation Committee, James Chesebrough, and Kristen Durocher, recommending the following people for membership to the Woodstock Conservation Committee. Tracy Morgan, Roy Whitaker, Jason Cohen, Mark Sellingham, and Samantha Woodworth. Letters of interest were submitted to the Board by all of the candidates.

Scott motioned to appoint all the candidates listed to the Conservation Committee. Charyl seconded the motion, and the vote was affirmative.

Charyl then motioned to do the Oaths of Office for the three candidates present at the meeting, Roy Whitaker, Samantha Woodworth, and Jason Cohen, and do the Oaths for Tracy Morgan and Mark Sellingham in the office at a later date.

Tax Collector/Tax Deeding

The Tax Collector presented the Board with the list of properties for deeding and reviewed them individually:

173 Main Street: Scott motioned to start the tax deeding process if the 2020 taxes were not paid by the deeding date. Gil seconded the motion, and the vote was affirmative.

11 Russell Farm Road: Charyl motioned to start the tax deeding process if the 2020 taxes were not paid by the deeding date. Gil seconded the motion, and the vote was affirmative.

0 Lost River Road: Scott motioned to sign the deed waiver if the 2020 taxes were not paid by the deeding date. Gil seconded the motion, and the vote was affirmative.

30 Marri Court: Scott motioned to sign the deed waiver if the 2020 taxes were not paid by the deeding date. Gil seconded the motion, and the vote was affirmative.

22 Dwarf Condo: Charyl motioned to sign the deed waiver if the 2020 taxes were not paid by the deeding date. Gil seconded the motion, and the vote was affirmative.

17 Scenic View Drive: Charyl motioned to sign the deed waiver if the 2020 taxes were not paid by the deeding date. Scott seconded the motion, and the vote was affirmative.

160 Deer Park Drive Unit 140: Charyl motioned to sign the deed waiver if the 2020 taxes were not paid by the deeding date. Scott seconded the motion, and the vote was affirmative.

Old/Other Business/Brought forth by the Board

The board brought forward no other business.

Public Participation

Bill Waterhouse asked a question regarding the deeding process and whether the payments go to the oldest delinquent year.

Judy replied yes unless they specify the year, they want the payment applied.

Adjournment

Charyl made a motion to adjourn the meeting at 5:35 pm. Gil seconded the motion, and the vote was affirmative.

The public could participate remotely over Zoom by going to www.zoom.us, using the Zoom App on a cellphone, or on a **landline calling 1-646-558-8656 Password: 432845** and entering **Meeting ID: 840 0082 0895 Password: 395022**.

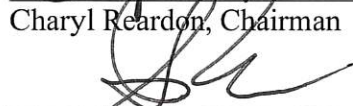
Those wishing to hear the recording of the whole meeting may access it by using this link:

<https://www.youtube.com/channel/UCxMH7OFC8H3KqBhYHsBr53g>

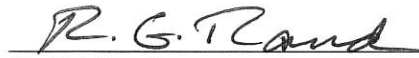


Charyl Reardon, Chairman

June 13, 2023
Date



Scott Rice



R. Gil Rand

