



**Selectmen's Meeting  
Tuesday, August 24, 2021  
5:00 pm**

**Select Board:** Gil Rand, Charyl Reardon, Scott Rice (remote)

**Staff:** Judy Welch, Betsy Scrafford

**Public:** Robert McAfee, Larry Berg, Patrick Griffin, Mike Donahue (remote), John MacKay, Bill Waterhouse, Dave Beaudin, Kelly Trinkle, Robert Stahler, Melissa Sabourn (remote), Rex Caulder

Charyl called the meeting to order at 5:00pm.

• **Open/Award Bid**

• **RFP/Water Main Installation/One Bid Received**

Gil motioned to table the bid process until all the easements are finalized. Charyl seconded the motion and the vote was affirmative. To be fair, the Board decided to leave the one bid that was received sealed.

• **Approve & Sign Minutes/August 10, 2021**

Gil motioned to accept the minutes of the August 10, 2021 Selectmen's Meeting. Charyl seconded the motion and the vote was affirmative.

• **Robert McAfee/Letter/Cox Farm Road**

At Robert's request, Selectman Reardon read the letter Robert received from the Board, on July 16, 2021 into the minutes:

*"Dear Mr. McAfee:*

*Thank you for your July 7, 2021 e-mail informing Selectman Rice of your recent work on Cox Farm Road. Please be advised that pursuant to RSA 236:9 it is a violation level offense to perform any work on a town road without **first** obtaining the written permission of the selectmen. Please refrain from performing any additional work on Cox Farm Road without obtaining prior written permission in the future.*

*Thank you for your anticipated cooperation.*

*Sincerely,*

*Board of Selectmen"*

Robert stated that he was offended by this letter.

Charyl stated that she reviewed the signed agreement that Robert has with the Town as it relates to Cox Farm Road and his home and can see how the language in that agreement is confusing. Charyl pointed out that the signed agreement between Robert and the Town is in essence a release/waiver of responsibility and liability for the Town as required by RSA 674:41. Charyl noted that it is not clear in the signed agreement that it does not override the requirement that someone still must get permission to work on a public road which is outlined in RSA 236:9.

Charyl informed Robert that the letter he received was intended to be a reminder, not a warning of prosecution. Charyl explained to Robert that although he is responsible for maintaining the road, he still can't do the work without the prior permission of the Selectmen. Charyl made it clear that this goes for anyone who has built on a Class VI Road.

Charyl thanked Robert for his investments and concerns in keeping the road maintain. Charyl noted that the Board did not write these RSAs, but it is their responsibility to follow and enforce them.

Robert asked the Board to clarify what is considered maintenance and made a formal request for a letter granting him permission to do maintenance to Cox Farm Road. Robert would like to Town to consider the work he does on Cox Farm Road as a donation and provide him with a letter that he can use as a tax write off.

The Board will check with legal counsel on Robert's requests.

#### • **Larry Berg/AHEAD/CDBG Grant & Update**

Larry Berg, asked the Board for their support of a Community Development Block Grant (CDBG) for the Peeling Village Project. Larry explained that AHEAD would be the subrecipient of the CDBG grant award, and requested that the Town of Woodstock be the municipal applicant of the CDBG Housing Grant application in the upcoming funding round.

Larry stated that if the Town is willing to administer the grant, the next step would be to schedule a pre-application meeting sometime in the coming months for the Town, AHEAD, CDFA staff and our CDBG grant writer. The pre-application meeting would include a review of the proposed project, match funds, environmental review and procurement related items. Additionally, the process for submitting a CDBG application will be reviewed, questions answered and acknowledgments obtained from all parties that process, responsibilities and obligations are clearly understood.

Larry noted that AHEAD has experience working with CDFA and has previously been awarded CDBG Housing Grants, an Economic Development Grant and Planning Grants for prior projects.

Charyl motioned to offer support to AHEAD and administer the CDBG grant for the Peeling Village Project. Gil seconded the motion and the vote was affirmative.

- **Accept Donation/Woodstock Firefighter Fund**

- **Woodstock Inn/T-Shirt Sales/\$1400.00**

The Woodstock Fire Department presented the Board with gifts from T-Shirt sales at Woodstock Inn in the amount of \$1400.00 on behalf of the Woodstock Firefighters, to be deposited in the previously established Woodstock Firefighter Fund. Gil motioned to accept the gift of \$1400.00 from the Woodstock Firefighters and requested that the Trustees of Trust Funds deposit it into the Woodstock Firefighter Fund. Charyl seconded the motion and the vote was affirmative.

- **Two Donations/\$200.00**

The Woodstock Fire Department presented the Board with a gift from donations in the amount of \$200.00 on behalf of the Woodstock Firefighters, to be deposited in the previously established Woodstock Firefighter Fund. Gil motioned to accept the gift of \$200.00 from the Woodstock Firefighters and requested that the Trustees of Trust Funds deposit it into the Woodstock Firefighter Fund. Charyl seconded the motion and the vote was affirmative.

- **Approve/Check Request/Woodstock Firefighter Fund**

- **Bodycovers/T-Shirts/\$702.00**

Gil motioned to approve the check request for \$702.00 payable to Bodycovers for T-Shirts. This money is to be withdrawn from the Woodstock Firefighter Capital Reserve Fund. Charyl seconded the motion and the vote was affirmative.

- **Public Participation**

- **Bill Waterhouse:**

- **Class VI Roads:**

Bill pointed out that the Town has 6 Class VI Roads and questioned if everyone was being held to the same standards.

**Affordable Housing:**

Bill stated that he understands that the community needs young people to put in the workforce but questioned:

1. Whether these people would stay in this area?
2. What the community will have done for them?
3. What they would be doing for our community?

Bill feels that affordable housing will provide service to the business but will not build a community. Bill stated that in order to build a community you need families that are going to be able have some form of equity, invest in the community, and add children to our school system.

Bill questioned if the town has discussed any exaction or impact fees with AHEAD or given any thought to requiring a sidewalk.

The Board assured Bill that everyone that lives on a Class VI Road is held to the same standards.

The Board thanked Bill for his input related to the affordable housing and noted that they will look into exaction and impact fees.

**Patrick Griffin:**

**Public Participation:**

Patrick gave his opinions relative to public participation.

**Class VI Roads:**

Patrick stated that the Board gave strangers like the Ice Castles an agreement to work on a Class VI Road and feels they should give a local an agreement. Patrick asked the Board to look into a contract for Robert.

Gil pointed out that the Ice Castles has an agreement to work on a Class V Road and anything other than routine maintenance requires approval of the Board.

**Affordable Housing:**

Patrick stated that when we start adding all these kids to the school system our school tax is going to sky rocket and it is going to cause a huge tax burden.

The Board thanked Patrick for his input.

**Robert McAfee:**

**Public Participation:**

Robert supported Patrick comments related to public participation and stated that leadership is openness.

**Affordable Housing:**

Robert pointed out the poor school ranking and suggested the town look into sending our kids elsewhere.

The Board thanked Robert for his input.

**Dave Beaudin:**

**Class VI Roads:**

Dave questioned why Robert received a letter from the Town for increasing the value of town property.

Charyl explained that the letter was sent to remind Robert that he needed the Selectmen's permission to do work to town owned roads.

**Kelly Trinkle:**

**Public Participation:**

Kelly supported Patrick comments related to public participation. Kelly does not agree with only speaking to agenda related items.

The Board thanked Kelly for her input.

**Robert Stahler:**

**Class VI Roads:**

Robert questioned the liability of allowing an individual to work on a Class VI Road.

Charyl and Gil explained that everyone that builds on a Class VI Road signs a release of liability waiver and before any work can be completed on the road another agreement is signed.

**• Old/Other Business**

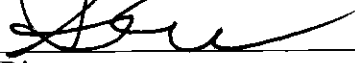
**• Adjournment**

Gil motioned to adjourn the Selectmen's Meeting at 5:44 p.m. Charyl seconded the motion and the vote was affirmative.

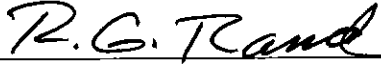
The public was able to participate remotely over Zoom by going to [www.zoom.us](http://www.zoom.us), using the Zoom App on a cellphone, or on a **landline calling 1-646-558-8656 Password: 003948** and entering **Meeting ID: 935 0216 8673 Password: 003948**. If the public were unable to access the meeting, they were asked to call 603-348-8752 for assistance.



Charyl Reardon, Chairman



Scott Rice



R. Gil Rand

September 7, 2021  
Date