

**Town of Woodstock
Selectmen's Meeting
Tuesday, April 27, 2021
Via ZOOM**

Selectmen: R. Gil Rand, Charyl Reardon, Scott Rice

Staff: Judy Welch, Kevin Millar, Wendy Pelletier, Melissa Sabourn

Public: Robert McAfee, T. Chamoun, Rex Caulder, Kyle Caulder, Bonnie Ham, Steve LaFrance, John Kimball, Margaret LaBarge, Bill Waterhouse, Kelly & Dan Trinkle

Scott called the meeting to order at 5:02 p.m.

Appoint Chairperson:

Scott motioned to appoint Selectman, Charyl Reardon, as chairperson to the Select Board. Gil seconded the motion the vote was affirmative.

Minutes of the April 6, 2021 Meeting:

Scott motioned to accept the minutes of the April 6, 2021 Selectmen's Meeting and sign them at the office. Gil seconded the motion and the vote was affirmative.

Minutes of the April 9, 2021 Workshop:

Gil motioned to accept the minutes of the April 9, 2021 Selectmen's Workshop and sign them at the office. Scott seconded the motion and the vote was affirmative.

Minutes of the April 22, 2021 Workshop:

Scott motioned to accept the minutes of the April 22, 2021 Selectmen's Workshop and sign them at the office. Gil seconded the motion and the vote was affirmative.

Planning Board/Enforcement/Earth Excavation Site:

Bonnie stated that the Planning Board had learned that the Excavation Permit for the west side of Caulder's Pit had expired back in October and that the pit was noncompliant. The Planning Board did a site visit and brought this to the attention of the Selectmen, who are the enforcement agents for the Town. Bonnie pointed out that Caulder's were instructed to halt any new earth excavation and the Planning Board was told that the permit owner would work over the winter to become complaint as well as put together what was needed apply for a new Excavation Permit.

Bonnie would like an update on the enforcement actions taken by the Selectmen and questioned their position as far as the status of the enforcement. Bonnie believes the applicant needs to either come before the Planning Board for a new permit or restore the pit.

Scott informed Bonnie that the Selectmen agree that the applicant needs to become compliant and apply for a new Excavation Permit. Scott asked Bonnie to review the information needed for an Excavation Permit and asked Steve LaFrance to provide a progress report on Caulder's deficiencies.

Bonnie addressed what was needed:

1. A fully completed application form and abutters list. (Planning Board has received a preliminary application and a check)
2. An excavation plan of the site and a scheme to remove the materials,
3. A plan, prepared by a surveyor, that shows location, extent, boundaries, topography, the distance to the boundaries and dwellings, the visual barrier, aquafer, natural features, acreages and volumes to be effective, details on the access road, average elevations to ground water test

pits, soil data, boring logs, scale of contour intervals, hours of operations, alteration of terrain permit, reclamation plan, and bond.

Gil questioned how the Selectmen became enforcement for the Planning Board.

Steve LaFrance explained that Caulder's got a letter of deficiency, from NHDES, back in November of last year. The letter identified two things that need to be done:

1. A Restoration Plan.
2. An After-the-Fact Alteration of Terrain Permit Application.

Steve noted that they were able to pull together the Restoration Plan which was submitted to the State of NHDES and approved on November 3, 2021. Steve clarified that the Alteration of Terrain Permit Application submittal date is June 1, 2021 and noted the onsite survey is finished. Steve went on to explain that Stoney Ridge Environmental will be doing the soil survey, wetlands delineation, and wildlife study and Kevin Hayes will be doing the erosion control inspections. Steve stated that they are on track for having the permit application in on June 1st. Steve noted it will take a couple of months to get the Alteration of Terrain Permit.

Steve pointed out that much of the same the information needed to submit for an Alteration of Terrain Permit Application is what the Town is looking for the Excavation Permit. Caulder's has not asked Steve to do the Excavation Permit Application. Steve stated that they plan to have the State of NHDES application in by end of May and could have Town's in as well. Steve noted the only remaining item at that point would be the bond.

Scott said that the Planning Board cannot issue an Excavation Permit until they get the Alteration of Terrain Permit. So, there is no real need for enforcement. Scott made everyone aware that Caulder's are going to continue to process the material that has already been excavated and is stockpiled onsite which will include gravel crushing and things like.

Kevin Foley expressed his dismay with allowing any activity by a commercial company in a noncompliant pit without a permit.

Both Bonnie and Scott informed Kevin that Caulder's do not need a permit to make use of stockpiles or anything that has been previously excavated.

John Kimball/Woodstock Sand & Gravel:

John questioned the actions taken by the Planning Board and the Select Board regarding the activity at Woodstock Sand and Gravel Pit.

Retirement Letter/Clifford Ayotte:

The Board received a letter of retirement, from Clifford Ayotte, with an effective date of May 26, 2021. The Board recognized his dedicated service and the hard work he has provided the Town of Woodstock over the last 17 years. The Board wished Kippy the very best in his retirement. Gil motioned to authorize the Director of Public Works to advertise for this position. Scott seconded the motion and the vote was affirmative.

Library/Staffing/Reopening:

The Board received an email from the Librarian, Wendy Pelletier, requesting to bring back part-time staff beginning next week to help prepare for the next phase of reopening the Library. Gil motion to approve the Librarian's request to bring back the part-time staff. Scott seconded the motion and the vote was affirmative.

Police Department/Staffing:

The Board received notification from Chief Millar that Sergeant Willey submitted a letter of resignation. The Board wished Sergeant Willey the very best in his future endeavors and thanked him for his year of service to the Woodstock community. Scott motioned to authorize Chief Millar to advertise the officer position now vacant. Gil seconded the motion and the vote was affirmative.

Fourth of July/Parade & Fireworks:

The Lincoln Select Board voted on April 19th to support the Fourth of July Parade and Fireworks. Charyl recommended that the Board support the Fourth of July festivities pending there is no heightened executive orders or guidelines from the Governor or Public Health. Scott motioned to approve the Town of Woodstock's participation in the Lincoln-Woodstock Fourth of July Parade and Fireworks celebration. Gil seconded the motion and the vote was affirmative.

Email/Donna Wyre/Police Patrol:

The Board thanked Donna Wyre for sharing her concerns regarding speeding enforcement on Main Street. These concerns have been shared with the Police Chief and he is reviewing the situation.

Work Session:

Charyl reported:

- The Board discussed preliminary rates for water and will begin working on the sewer rates for the next workshop. Charyl noted that once the Board is satisfied that the proposed rates will appropriately support the water and sewer systems, they will be posted for residents to review in addition to a Public Hearing for residents to share their input. All of this will take place prior to a Selectmen's meeting and official vote of approval.
- The Board discussed and hope to finalize plans for monitoring and maintaining the Town parks and waterways during the summer months.

Old/Other Business:

Jim Young/Old Fairfield Road:

Discussion table. Town Attorney has not been able to review the request to draft an agreement.

Public Participation:

Robert MacAfee questioned the request pertaining to Old Fairfield Road.

Robert asked to be added to the next agenda to discuss activity on Stone Dam Road.

Robert feels that all Class VI Roads should be brought up to spec and maintained by the Town so that everyone in Town receives the same level of service.

At 5:43 p.m. a motion was made and seconded to enter into non-public session pursuant to RSA 91-A: 3, II (e).

MOTION:

Roll Call: Scott Rice, Yes, Charyl Reardon, Yes, Gil Rand, Yes, Executive Assistant, Judy Welch, Tax Collector, Melissa Sabourn, Town Attorney, Walter Mitchell

At 6:38 p.m. the Board came out of non-public session. Gil motioned to adjourn the non-public session, seal the minutes, and return to public session. Scott seconded the motion and the vote was affirmative.

Scott motioned to accept the settlement in the FairPoint case as recommend by George Sancoucy and Walter Mitchell. Gil seconded the motion and the vote was affirmative.

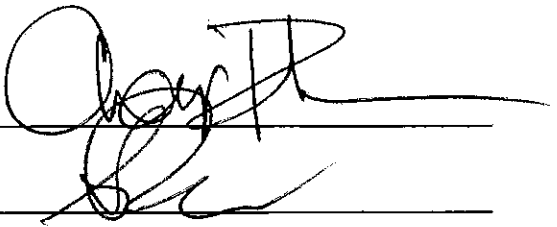
Gil motioned to begin the Tax Deeding Process for 2017 and 2018. Scott seconded the motion and the vote was affirmative.

VOTED 3-0

The public was able to participate remotely over Zoom by going to www.zoom.us, using the Zoom App on a cellphone, or on a **landline calling 1-646-558-8656 Password: 003948** and entering **Meeting ID: 935 0216 8673 Password: 003948**. If the public were unable to access the meeting, they were asked to call 603-348-8752 for assistance.

Scott motioned to adjourn the Selectmen's Meeting at 6:39 p.m. Gil seconded the motion and the vote was affirmative.

May 18, 2021


R. G. Rand