

**Town of Woodstock
Selectmen's Meeting
Tuesday, November 17, 2020
Using ZOOM**

Woodstock Selectmen: Charyl Reardon, Scott Rice

Woodstock Staff: Judy Welch, Kevin Millar

Public: Sharon Carroll, Melissa Sabourn, Rex Caulder, Lisa Viveiros, Patrick Griffin, Bill Waterhouse, Dave Beaudin, Bob Stahler, Casey Caulder, Bob Viveiros, Kelsee Beaudin

Scott called the meeting to order at 5:00 p.m.

Minutes of the October 20, 2020 Meeting:

Charyl motioned to accept the minutes of the October 20, 2020 Selectmen's Meeting and sign them at the office. Scott seconded the motion and the vote was affirmative.

Bill Waterhouse/Revenue Account #3501:

Bill Waterhouse pointed out that the Town is sitting on a fair number of properties that are not involved in town business. Bill suggested the Board considering selling off some of these properties to reduce the tax rate and off set the budget.

Scott thanked Bill for the information he provided. Both Scott and Charyl agreed this is something that should be looked into.

Scott/Horizons Engineering/Sewer Evaluation:

Scott discussed an email from Steve LaFrance, Engineer at Horizons Engineering, that provided a general outline and budget for an evaluation of the Town's sewer system. Charyl motioned to accept the budget estimate from Horizons Engineering and asked Scott to have Steve prepare a formal proposal. Scott seconded the motion and the vote was affirmative.

Scott/Approve & Sign/Well & Pump Maintenance Agreement:

Scott would like to hire engineers from Weston & Sampson to complete a pump study and analysis on both wells. Scott would also like to bring in a hydrologist to determine what a "safe draw" for the Ice Castles would be during the current drought situation and to determine how many gallons would need to be stored in the reservoir to safely protect the Town. The Board reviewed an agreement prepared by Weston & Sampson. Charyl motioned to approve the agreement as presented and sing at the office. Scott seconded the motion and the vote was affirmative.

Approve & Sign/Auditors Finalized MS-535:

Charyl motioned to approve the MS-535 prepared by the auditors and sign them at the office. Scott seconded the motion and the vote was affirmative.

Compliance Issue/Woodstock Sand and Gravel:

Scott reported that during the Planning Board's yearly pit inspections they found two gravel pits owned/operated by Woodstock Sand and Gravel to be not in compliance. The Planning Board would like the Select Board to issue a Cease and Desist.

Scott has reached out to the owner who has assured there will be no new excavation. He plans to use what is stock piled. The owner does intend to do some previously approved blasting in the middle of pit in the upcoming weeks. The owner has hired an engineer and will work on all the compliance issues over the winter. Horizon Engineering has provided a letter confirming this information.

No action taken.

Charyl/Community Center Leases:

Charyl attended the Community Center meeting last week to review the upcoming leases with the lessees. Both the Grafton County Senior Center and the Lincoln Woodstock Childcare Center have faced many challenges due to COVID-19 and has requested that the 2% rental increase be waived this year. Scott motioned to waive the 2% rental increase this year and revisit next November. Charyl seconded the motion and the vote was affirmative.

Charyl/Broadband Survey:

Charyl is working on a survey to collect data related to the broadband service in Woodstock. She plans to push this survey out to local residents via the town's website and through other social media platforms. The data collected will be shared with Spectrum and NH Electric in hopes of bettering service in all of Woodstock. Charyl will reach out to the Town of Lincoln to see if they would like to participate in the survey.

Town Meeting 2021:

The Board is awaiting guidance to be issued related to Town Meeting. Once they receive official guidance, they will decide the best approach for Town Meeting.

Town Building Restrictions:

Scott noted that in response to the increase in positive cases of the COVID-19 virus all town buildings will be restricted to the public, all non-essential employees, families, and guests.

Woodstock Firefighter Fund/Donation:

The Woodstock Fire Department presented the Board with a gift in the amount of \$660.00, on behalf of the Woodstock Firefighters, to be deposited in the previously established Woodstock Firefighter Fund. Charyl motioned to accept the gift of \$660.00 from the Woodstock Firefighters and requested that the Trustees of Trust Funds deposit it into the Woodstock Firefighter Fund. Scott seconded the motion and the vote was affirmative.

Woodstock Firefighter Fund/Check Request:

Charyl motioned to approve the check request for \$1440.00 payable to Body Covers for T-Shirts. This money is to be withdrawn from the Woodstock Firefighter Capital Reserve Fund. Scott seconded the motion and the vote was affirmative.

Other Business:

Email/Keith Mellett/Mask Mandate:

The Board reviewed an email from Keith Mellett that asked for assistance in developing a mask mandate for the Lincoln-Woodstock Community.

The Board feels that this would be hard to enforce and feels it should come from the direction of the Governor.

Scott suggested some type of resolution to strongly encourage mask wearing. Charyl will speak with Kim at the Chamber to see if there are any educational programs available.

The Board asked Judy to forward the email to the Town of Lincoln.

Library Expendable Trust:

The Library would like to purchase a laptop computer and Office software using the Library Expendable Trust. The estimated amount for both is \$1,100.00. Charyl motioned to approve this request. Scott seconded the motion and the vote was affirmative.

Public Participation:

Patrick Griffin agrees with the decision to shutdown the town building but doesn't agree with the last 6 months.

Patrick feels that the Town should have a mask ordinance and pointed out that the Town has the authority to do so. Patrick suggested the Board check with other towns.

Patrick agrees with Bill Waterhouse about selling off town owned properties.

The public was able to participate remotely over Zoom by going to www.zoom.us, using the Zoom App on a cellphone, or on a **landline calling 1-646-558-8656 Password: 075014** and entering **Meeting ID: 999 5287 6600 Password: 075014**. If the public were unable to access the meeting, they were asked to call 603-348-8752 for assistance.

Charyl motioned to adjourn the Selectmen's Meeting at 5:38 p.m. Scott seconded the motion and the vote was affirmative.

December 15, 2020



