

**Town of Woodstock
Selectmen's Meeting
Tuesday, May 4, 2020**

Selectmen: Gil Rand, Charyl Reardon, Scott Rice

Staff: Judy Welch, Ryan Oleson, Wendy Pelletier

Public: Patrick Griffin

Scott called the meeting to order at 9:00 a.m.

Minutes of the March 3, 2020 Meeting:

Gil motioned to accept the minutes of the March 3, 2020 Selectmen's Meeting and sign them at the office. Charyl seconded the motion and the vote was affirmative.

Minutes of the March 17, 2020 Non-Public Meeting:

Scott motioned to accept the minutes of the March 17, 2020 Non-Public Selectmen's Meeting and sign them at the office. Gil seconded the motion and the vote was affirmative.

Minutes of the March 27, 2020 Non-Public Meeting:

Scott motioned to accept the minutes of the March 27, 2020 Non-Public Selectmen's Meeting and sign them at the office. Gil seconded the motion and the vote was affirmative.

Authorize Notice of Award/Pemigewasset River Crossing Project:

Gil motioned to award the bid for the Pemigewasset River Crossing Sewer Line repair Caulder Construction for \$96,850 and sign Notice of Award at the office. Charyl seconded the motion and the vote was affirmative.

Authorize TANS/Union Bank:

In light of the current State of Emergency and potential current cash flow crisis Charyl motioned to authorize a \$800,000 Tax Anticipation Note with Union Bank with a 1.90% interest rate. Charyl pointed out that this is just for precautionary measures and will only be used if absolutely necessary. Gil seconded the motion and the vote was affirmative.

Approve Abatements:

Gil motioned to approve abatements submitted by the Tax Collector and sign them at the office for Susan Whitman, Paul Labbadia, Rex & Cheri Caulder, Nunnelley Family LLC, Brenda Pearson, and William & Sally Waterhouse Jr. TTEES. Charyl seconded the motion and the vote was affirmative.

Email/Sharon Brown/Business Property Tax Relief:

The Board reviewed an email from Sharon Brown that asked the Board to implement some type of property tax relief for small businesses in the community. Scott explained that the Town was not in a position to offer full property tax relief for any business or individual. Scott motioned to look at all abatement request case by case rather than issue a blanket relief abatement. Charyl seconded the motion and the vote was affirmative.

Library:

Gil motioned to authorize the Librarian to work 5 hours per week remotely. Charyl seconded the motion and the vote was affirmative.

Expenditures:

Charyl motioned to issue a spending freeze that only allows departments to purchase items that are necessary for day to day operation. All other expenses will require prior approval from the Selectmen. Gil seconded the motion and the vote was affirmative.

Scott motion to put a hold on the sidewalk project and the purchase of the cruiser and pickup. Charyl seconded the motion and the vote was affirmative.

Town Operations related to COVID -19:

Charyl motioned to keep the Town Buildings closed and the employees furloughed through May 31st with the exception of the Public Works Department. Charyl would like to offer the Public Works employees to return to work on May 14th. Gil seconded the motion and the vote was affirmative.

Woodstock Firefighter Fund/Donation:

The Woodstock Fire Department presented the Board with gifts totaling \$410.00, on behalf of the Woodstock Firefighters, to be deposited in the previously established Woodstock Firefighter Fund. Gil motioned to accept the gift totaling \$410.00 from the Woodstock Firefighters and requested that the Trustees of Trust Funds deposit it into the Woodstock Firefighter Fund. Charyl seconded the motion and the vote was affirmative.

Application/Cascade Park/Richards & Smith:

The Board reviewed an application from Rachel Richards and Dan Smith to use Cascade Park on September 12, 2020 for a wedding ceremony. The required fee and insurance coverage have been received. Gil motioned to approve the application. Scott seconded the motion and the vote was affirmative.

Approve Refunds/Park Usage:

Charyl motioned to authorize Judy to issue refunds on applications received for park events that have had to cancelled and could not be rescheduled due to COVID-19. Gil seconded the motion.

MOTION:

At 9:18 AM a motion was made and seconded to adjourn the meeting and enter non-public session pursuant to RSA 91-A: 3 (e).

Roll Call: Chairman, Charyl Reardon, Yes, Scott Rice, Yes, R. Gil Rand, Yes, Executive Assistant, Judy Welch.

At 9:24 a.m. the Board came out of non-public session. Scott motioned to adjourn the non-public session and seal the minutes. Charyl seconded the motion and the vote was affirmative.

Gil motioned to adjourn the Selectmen's Meeting at 9:24 a.m. Charyl seconded the motion and the vote was affirmative.

May 19, 2020

R. G. Rand
Charyl Reardon
Judy Welch