

**Town of Woodstock  
Selectmen's Meeting  
Tuesday, December 11, 2018**

**Selectmen:** Joel Bourassa, R. Gil Rand

**Staff:** Judy Welch, Mike Welch, Cheryl Bourassa, Kevin Millar

**Public:** Patrick Griffin, Bonnie Ham, Tayler Christensen, Ryan Davis, Stephen Pernaw, Blake Hawbaker, Jeff Goodrich, Rex Caulder, Casey Caulder, John Mackay

Gil called the meeting to order at 6:30 p.m. Joel seconded the motion and the vote was affirmative.

Gil recognized the passing of Selectman Fadden and called for a moment of silence.

**Public Participation:**

Bonnie questioned the Board as to whether they wanted the Planning Board to be responsible for regulating Solar Panels and informed them that they sent a non-board representative to the FEMA meeting, pertaining to the Pemigewassett River in Lincoln, to gather information and questioned if the Board wanted the Planning Board to have anything to do with that. Discussion was tabled. No action was taken.

**Minutes of the November 27, 2018 Meeting:**

Joel motioned to accept the minutes of the November 27, 2018 Selectmen's Meeting. Gil seconded the motion and the vote was affirmative.

**Ice Castles:**

**Driveway Permit Application/Clark Farm Road:**

Jeff Goodrich, an engineer from Pathway Consulting, representing Ice Castles, presented the Board with a NHDOT Driveway Application, Signage and Striping Plans, and a Draft Interim Traffic Control Plan for Phase One of the Ice Castle project. Jeff gave a brief overview, and informed the Board that they met with NHDOT in October to discuss this phase of the project and the number of parking spaces to start. The idea is to apply for a temporary/interim permit for this year allowing Steve Pernaw to conduct a traffic analysis this winter which will be used for the proposed phase two of the project.

The Board questioned why the Town was the applicant, signage, the setting on lights in center of town, lighting, and the use of Special Duty Officers. Jeff explained that the Town owns Clark Farm Road therefore they need to be the applicant and noted that all other concerns will all be part of Steve's traffic study.

Joel motioned to sign the NHDOT Driveway Permit and allow Pathway Consulting to submit on behalf of the Town. Gil seconded the motion and the vote was affirmative.

**Maintenance Agreement/Clark Farm Road:**

Ice Castles approached the Board a few months ago suggesting that it would be easier for them if they were able to take over the maintenance of Clark Farm Road. The Board asked that they draw up a maintenance agreement to be reviewed by the Town's legal counsel and insurance company.

On November 20<sup>th</sup>, Ryan Davis CEO for the Ice Castles, submitted a draft agreement which was forwarded to our legal counsel and then to the Town's insurance company. On December 5<sup>th</sup> Ryan was provided a revised copy of the maintenance agreement with addendums added by both the Town's legal counsel and insurance company. Ryan submitted the revised agreement to their

insurance company of which had concerns with the liability Ice Castles was assuming. Ryan asked that the Town continued the maintenance of the road but allow them to hire Caulder Construction to widen the road from 19 feet to 22 feet at the entrance to allow for two-way traffic and allow Caulder Construction to invoice the Town and Ice Castles will reimburse. The board agreed with Ryan that the maintenance agreement was overboard, agreed to allow them to widen the road, and agreed to allow Caulder Construction to invoice the Town of Woodstock as long as it was under \$2,000.00.

**Water Supply Memorandum/Telemetry:**

The Board and Ryan signed a revised MOU increasing the maximum gallons of water per minute from 135 gallons to 200 gallons.

The Board questioned if plans had been changed for the telemetry and the telemetry building, and informed Ryan that any changes would need to be approved by the Town, Bruce Lewis, and Rich Laviolette. Ryan assured the Board that everything was staying the same this year but they may propose amendments in the spring.

**Check Request/Woodstock Firefighter Fund:**

Gil motioned to approve the check request for \$96.43 payable to David Kraus, for an EMT Medic First Responder Trauma Bag and supplies. This money is to be withdrawn from the Woodstock Firefighter Capital Reserve Fund. Joel seconded the motion and the vote was affirmative.

**Woodstock Firefighter Fund/Donation:**

The Woodstock Fire Department presented the Board with a gift for \$645.00, on behalf of the Woodstock Firefighters, to be deposited in the previously established Woodstock Firefighter Fund. Joel motioned to accept the gift of \$645.00 from the Woodstock Firefighters and requested that the Trustees of Trust Funds deposit it into the Woodstock Firefighter Fund. Gil seconded the motion and the vote was affirmative.

**Woodstock Inn Brewery:**

Scott emailed the Board stamped engineered plans for the brewery wastewater pre-treatment system with a brief update. Scott states the new system should be up and running by the middle of January and he is currently working on the IDR Permit and a new Discharge Permit.

**Old Business:**

**New/Other Business:**

The Board approved the 2019 Selectmen's Meeting Schedule.

Gil motioned to adjourn the Selectmen's Meeting at 8:32 p.m. Joel seconded the motion and the vote was affirmative.

January 8, 2019

12. G. Brand  
Joel B