

**Town of Woodstock  
Selectmen's Meeting  
Tuesday, September 8, 2015**

**Selectmen:** Jim Fadden Jr., Joel Bourassa, Gil Rand

**Staff:** Judy Welch, Steve Welch

**Public:** William Ellis, Patrick Griffin, Gerard Miserandino, Fred Englert, Melissa Sabourn

Jim called the meeting to order at 6:30 p.m. Gil seconded the motion and the vote was affirmative.

**Public Participation:**

**Patrick Griffin/Informational/Trustees of Trust Funds:**

Patrick informed the Board that the spreadsheets that had been handed down by the prior trustees had incorrect formulas with the spreadsheet. He noted the account balances that were submitted for the year ending 2014 were correct but had been manually adjusted. Patrick said the new Trustees would be recreating a new spreadsheet to ensure that all formulas and documents are correct.

**Firefighter Fund Donations:**

The Board reviewed the documents, prepared by town counsel and approved by the Attorney General, concerning the establishment of a Firefighter Fund Account with members of the Fire Department. This account would be in custody of the Trustees of the Trust Funds, to accept donations of unanticipated funds, from the firefighters, pursuant to RSA 31:95-A.

Jim motioned to establish a Woodstock Firefighter Fund to be held in the custody of the Trustees of Trust Funds, to accept donations of unanticipated funds, from the firefighters, pursuant to RSA 31:95-b.

The purpose of the fund established with these monies is to: provide support to the fire department personnel at emergency scenes and training drills, purchase uniforms, purchase firefighting and rescue equipment for us by the town firefighters, provide scholarships, obtain necessary firefighting and rescue training, sponsor community and special events, conduct fundraising activities, provide fire prevention education and promotional materials, and provide support to firefighters and their families.

The fund established will be unrestricted. Additional donations from other individuals or entities may be made to and accepted into this fund to be used for the purpose stated herein.

The Board of Selectmen shall have the sole and continuing authority to expend the monies from this fund.

Joel seconded the motion and the vote was affirmative.

**Gerard Miserandino/Sabourn Surveying/Mitchell Street:**

Gerard Miserandino provided the Board with supporting documents, created by Sabourn Surveying, which proves Mitchell Street is a town owned road. Gerard suggested that the town survey the road to determine its meets and bounds.

Gerard again questioned when the "no parking" signs that were requested in June would be put up and when the hedges would be removed.

Discussion was postponed until the Board could review the supporting documents.

**William Ellis/Weston & Sampson & NHEC/Energy Management Proposal:**

William Ellis, from Weston & Sampson, is working with utility companies to save communities money on energy and heating. William presented and reviewed with the Board the proposals for energy management for the town office building, public works garage, and the wastewater treatment plant. He explained that this lighting is 100% LED, which provides a better quality of lighting.

William informed the Board that he presented these proposals to NHEC. NHEC will pay half of the installation costs and provide on bill financing. Funds have dried up for 2015 so he suggested resubmitting in January of 2016.

The Board asked William to provide a scope of work to include both fire stations and budgetary numbers before the 2016 budget is finalized.

**Review & Sign Inter Municipal Agreement/Recreation & Community Center:**

The Board reviewed an Inter Municipal Agreement for the Lincoln –Woodstock Recreation Department and Community Center. This agreement has been reviewed and approved by town council and the Attorney General's Office. Joel motioned to accept and sign the agreement as presented. Gil seconded the motion and the vote was affirmative.

**Review & Authorize Waste Management Agreement /Transfer Station:**

The Board reviewed an email from the Town Manager in Lincoln asking for authorization to sign an agreement with Waste Management for the Transfer Station. Butch informed the Board that they have been trying to locate a copy of the current agreement with Waste Management Inc. and have been unsuccessful. Butch contacted Waste Management and they could not produce a signed copy either. They were able to provide a copy of the draft agreement that was supposedly approved by both Boards of Selectmen. Butch has reviewed this agreement with Lincoln staff and Bill Willey and they believe it reflects our current working agreement. The only changes that have been made are updates to the contact information (Bill Willey) and a paragraph that outlines the arrangement we have regarding the storage of Waste Management containers at the facility. Butch noted he would like authorization to sign this agreement as soon as possible.

The Board tabled discussion to check past minutes and for further review.

**Minutes of the August 11, 2015 Meeting:**

Joel motioned to accept the minutes of the August 11, 2015 Selectmen's Meeting. Gil seconded the motion and the vote was affirmative.

**Non-Public Minutes of the August 11, 2015 Meeting:**

Joel motioned to accept the non-public minutes of the August 11, 2015 Selectmen's Meeting. Gil seconded the motion and the vote was affirmative.

**Building Permit/SBA Properties Inc.:**

The Board reviewed and signed a Building Permit Application submitted by SBA Properties Inc. to remove two existing panel antennas and replace with two new plus a remote radio head and A2 module. Map 228 Lot 002-000-CEL-00000.

**Building Permit/Andrew Zukowski:**

The Board reviewed and signed a Building Permit Application submitted by Andrew Zukowski for a new 10x10 deck. Map 106 Lot 074-000-000-00000.

**Building Permit/Justin & Serena Walsh:**

The Board reviewed and signed a Building Permit Application submitted by Justin & Serena Walsh to install a new sign. Map 104 Lot 009-000-000-00000.

**Application/Soldiers Park/Stephanie Kaschak:**

The Board reviewed an application from Stephanie Kaschak to use Soldiers Park on October 17, 2015 for a wedding ceremony. Joel motioned to approve this application with conditions. Gil seconded the motion and the vote was affirmative.

**Application/Cascade Park/Christen Boulanger & Michael Nastr:**

The Board reviewed an application from Christen Boulanger & Michael Nastr to use Cascade Park on October 24, 2015 for a wedding ceremony. Joel motioned to approve this application. Gil seconded the motion and the vote was affirmative.

**Application/Cascade Park/Nick Phelan:**

The Board reviewed an application from Nick Phelan to use Cascade Park on July 2, 2016 for a wedding ceremony. Joel motioned to approve this application. Gil seconded the motion and the vote was affirmative.

**Workshop/Granite State Rural Water/Water & Sewer Study:**

The Board revisited a list of items prepared by Scott Clang, from Granite State Rural Water. These items need to be addressed before he can move forward with the water and sewer rate study. Scott has requested that a workshop be scheduled to work through these items. No action taken.

**Workshop/Alexis/NHDES/Woodstock Inn Brewery Permit:**

The Board reviewed an email from Alexis Rastorguyeff, NHDES, reminding them that they still haven't set up a workshop to issue a discharge industrial wastewater permit to the Woodstock Inn Brewery. Alexis provided the Board with dates he could be available. No action taken.

**Roland & Nancy LeClerc/Historical Landmarks:**

The Board reviewed a packet of information, prepared by Roland and Nancy LeClerc, concerning historical landmarks in Woodstock and information concerning the application process to be considered for NH Historical Landmarks. The deadline for the application process was September 8<sup>th</sup>. Discussion was tabled and will be revisited next year. The Board requested that a letter be written to Roland and Nancy asking them to remind them prior to the 2016 deadline and thanking them for the hard work and research.

**Old Business:**

**New Business:**

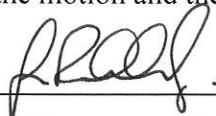
Signed Checks.

The Board discussed establishing park usage fees.

The Board reviewed a notice, from the State of New Hampshire Bureau of Planning & Community Assistance, concerning participation regarding the transportation projects planned between 2017-2026 throughout the State. No action was taken.

Gil motioned to adjourn the Selectmen's Meeting at 8:16 p.m. Joel seconded the motion and the vote was affirmative.

September 22, 2015

  
R. G. Rand  
