

**Town of Woodstock  
Selectmen's Meeting  
Tuesday, March 24, 2015**

**Selectmen:** Jim Fadden Jr., Joel Bourassa, Gil Rand

**Staff:** Judy Welch, Steve Welch, Melissa Sabourn

**Public:** Patrick Griffin, Tom Sabourn

Jim called the meeting to order at 6:30 p.m. Gil seconded the motion and the vote was affirmative.

**Tax Collector/Deeding:**

Melissa reviewed the annual list of properties that will be up for deeding on May 20th. Melissa noted that most of the people on the deed list usually pay before the deed date. Melissa will return in a month with an updated list.

**Public Participation:**

**Patrick Griffin:**

Patrick submitted a letter of interest to fill one of the vacancy positions as Trustee of Trust Funds created by the resignations of Brad Wilkinson and Darryl Rodgers.

**Letter of Resignation/Trustee of Trust Funds:**

Joel motioned to accept the letter of resignation from Brad Wilkinson and Darryl Rodgers as Trustee of Trust Funds. Gil seconded the motion and the vote was affirmative. Gil requested that a letter be sent to both of them thanking them for their many years of dedicated service.

**Letter of Recommendations/Karen Trickett/Trustee of Trust Funds:**

The Board reviewed a letter from Karen Trickett, a Trustee of Trust Funds, recommending the appointment of two individuals for the two vacant Trustee of Trust Funds positions. The Board took Karen's letter under consideration and will make a decision at their next meeting.

**Cemetery Trustee/Linda Hartman:**

Gil motioned to appoint Linda Hartman to Cemetery Trustee. Jim seconded the motion and the vote was affirmative. The Board will have the Town Clerk prepare the appointment paperwork and swear Linda in at their next meeting.

**Letter/Citizens Bank/Paula MacKay/Community Service Award:**

The Board reviewed a letter from Paula MacKay, Branch Manager for Citizens Bank. Paula was asking the Board to generate some nominees for the Community Service Award that the bank will give out during the Public Safety Dinner on April 10<sup>th</sup>.

**Letter/Danny Bourassa/Alpine Village/Fire Department:**

The Board reviewed a letter from Danny Bourassa recognizing Chief MacKay and the Woodstock Fire Department for their concern and help with two minor occurrences at Alpine Village.

**Minutes of the February 24, 2015 Meeting:**

Gil motioned to accept the minutes of the February 24, 2015 Selectmen's Meeting. Jim seconded the motion and the vote was affirmative. Joel abstained.

**Minutes of the March 5, 2015 Workshop:**

Joel motioned to accept the minutes of the March 5, 2015 Selectmen's Workshop. Gil seconded the motion and the vote was affirmative.

**Letter/State of NH /Application for Parade Permit/July 4<sup>th</sup> Parade:**

Jim reviewed and signed the State of NH Application for Parade Permit for the Lincoln-Woodstock July 4<sup>th</sup> Parade.

**Letter/Alpine Village Assoc. /July 4<sup>th</sup> Parade:**

The Board reviewed and signed a letter addressed to the Alpine Village Condominium Association. The letter requests permission to begin the Lincoln-Woodstock July 4<sup>th</sup> Parade at the Alpine Village.

**Review & Readopt Investment Policy:**

The Board reviewed the existing Investment Policy. Joel motioned to readopt the Investment Policy without amendments. Gil seconded the motion and the vote was affirmative.

**Review & Readopt Fund Balance Policy:**

The Board reviewed the existing Fund Balance Policy. Gil motioned to readopt the Fund Policy without amendments. Joel seconded the motion and the vote was affirmative.

**Review & Readopt Financial Management Plan:**

The Board reviewed the existing Financial Management Plan. Gil motioned to readopt the Financial Management Plan without amendments. Joel seconded the motion and the vote was affirmative.

**Review & Adopt Amended Changes/Vehicle Parking Ordinance:**

The Board reviewed the amendments made to Section I (a) and (f) on the Vehicle Parking Ordinance. Gil motioned to accept the amendments as presented and readopt the Vehicle Parking Ordinance. Joel seconded the motion and the vote was affirmative.

**Application/Cascade Park/Greg Rich:**

The Board reviewed an application from Greg Rich to use Cascade Park on October 2, 2015 for a wedding ceremony. Gil motioned to approve this application. Joel seconded the motion and the vote was affirmative. Joel asked Judy to give Greg a call and make sure he understands that if he intends to use a tent it has to be an easy up or free standing.

**Application/Cascade Park/Casey McCartney:**

The Board reviewed an application from Casey McCartney to use Cascade Park on October 4, 2015 for a wedding ceremony. Gil motioned to approve this application. Joel seconded the motion and the vote was affirmative.

**Application/Cascade Park/Kalley Caputo & Kanon Cantano:**

The Board reviewed an application from Kalley Caputo & Kanon Cantano to use Cascade Park on September 24, 2016 for a wedding ceremony. Gil motioned to approve this application. Joel seconded the motion and the vote was affirmative.

**Review Highway Nodal Reference Map & Sign NHDOT Information Report:**

The Board tabled this discussion and will schedule a workshop on March 30, 2105 to review.

**Water Contracted Services:**

Joel motioned to award the contracted services for the municipal water system to Pennichuck. Gil seconded the motion and the vote was affirmative.

The Board reviewed a draft agreement and maintenance contract from Pennichuck along with recommendations from town counsel. They tabled this discussion and will schedule a workshop to further review.

**Old Business:**

The Board continued discussion concerning the engineer proposals for the replacement of the main waterlines, water meters, and bonding. No decision was made and the discussion concerning the engineer proposals for the replacement of the main waterlines and water meters was tabled. The Board will schedule a workshop for further discussion.

The Board reviewed several proposals from local banks and the NH Municipal Bond Bank. Jim motioned to enter into negotiations with Union Bank based on the terms of the financing agreement and interest rates. Gil seconded the motion and the vote was affirmative. Joel abstained.

**New Business:**

Gil motioned to amend item #2 on the Application and Conditions for Special Event Usage of All Parks Form to read: "All tents and other structures need to be free standing. Tents or structures that need to be anchored to the ground cannot be used for any reason." Joel seconded the motion and the vote was affirmative.

The Board will have a workshop on March 30, 2015 with Plodzik and Sanderson to review the 2014 year end audit.

The Board reviewed proposals from J.S. Adams Security System for security systems for the public works garage and the lower fire station. Gil motioned to accept the proposal for the lower fire station and revisit the public works garage at a later date. Joel seconded the motion and the vote was affirmative.

Signed Checks.

Gil motioned to adjourn the Selectmen's Meeting at 7:50 p.m. and enter into non-public session. Joel seconded the motion and the vote was affirmative.

**MOTION:**

At 7:50 PM a motion was made and seconded to adjourn the meeting and enter into non-public session pursuant to RSA 91-A: 3, II (a) (c) (e)

Roll Call: Chairman, Jim Fadden, Yes, Joel Bourassa, Yes, Gil Rand, Yes and Administrative Assistant, Judy Welch were present

At 8:43 PM the Board of Selectmen came out of non-public session. Joel motioned to seal the minutes and adjourn the non-public session. Gil seconded the motion and the vote was affirmative.

**VOTED 3-0**

April 6, 2015

Joel Bourassa  
R. G. Rand  
Joel Bourassa