

**Town of Woodstock
Selectmen's Meeting
Tuesday, November 3, 2015**

Selectmen: Jim Fadden Jr., Joel Bourassa, Gil Rand

Staff: Judy Welch, Steve Welch

Public: Paul Carolan, Gerard & Joanne Miserandino, Patrick Griffin, David & Barbara Burhoe, Danny Bourassa, Roy Pierce Jr., Roy Sabourn, Steve Tower

Jim called the meeting to order at 6:30 p.m. Joel seconded the motion and the vote was affirmative.

Public Participation:

Roy Pierce Jr. /Water Meter Replacement:

Roy questioned whether the water meters could be replaced in the spring. Roy explained that he has two properties that have mobile homes that are already winterized and closed for the season. Roy doesn't want to risk opening them up and exposing them to the current temperatures.

Steve suggested that Roy give the company installing the meters a call and set up an appointment in the spring.

Danny Bourassa/Sidewalk Alpine Village:

Danny presented the Board with engineered plans from Alpine Village Development that reflects the section of sidewalk that needs to be replaced. Danny informed the Board that he went to Lancaster and met with the District Engineer, Philip Beaulieu. Phil indicated the he didn't see any problem as long as all guidelines are followed and the necessary permits are received.

Steve spoke with James McMahon III, from NHDOT, who indicated there was a concern with water and drainage. He informed Steve that the Town would have to present an engineered plan and have the proper permits in place. Mr. McMahon III suggested that the Alpine take over the sidewalk and pay for it.

Danny pointed out that he has been telling the Board how dangerous this section of sidewalk is for the last three years; they have promised to appropriate money and replace this section of sidewalk for the last three years. He believes this is a town sidewalk and the town should pay for it.

Jim asked Danny to take the engineered plan from the development up to Lancaster for the District Engineer to review. Danny agreed and offered to work out the pricing for the drain and pipe as well.

Sabourn & Tower Surveying/Mitchell Street:

Roy reviewed the survey to determine the limits of Bell and Mitchell Streets. Roy reviewed a surveyed map and a detailed timeline of significant events.

Discussion and review was opened up to the public.

Discussion was tabled and the Board asked for a copy of the plan and narrative be sent to town counsel for their review and recommendations.

Thornton Planning Board/Proposed Campground Public Hearing:

The Board reviewed a courtesy notice, from the Thornton Planning Board, of the pendency of a proposed 267 site non-residential campground on US Route 3 in Thornton and an invitation to an upcoming public hearing on November 19th at 6:30pm to consider whether this project may rise to the level of regional impact.

Paul Carolan/Conservation Commission/Northern Pass:

Paul informed the Board that he is receiving a lot of correspondences and permitting from NHDES concerning Northern Pass with the most recent being a Shoreland Permit. Paul is looking for guidance and pointed out that these are major documents that will have major impacts on our community. Paul requested a Selectmen liaison because he doesn't want to be reviewing and making decisions to sign off on these documents by himself. Jim motioned to appoint Gil as the Selectmen liaison. Joel seconded the motion and the vote was affirmative.

Minutes of the October 20, 2015 Meeting:

Joel motioned to accept the minutes of the October 20, 2015 Selectmen's Meeting. Gil seconded the motion and the vote was affirmative.

Horizons Engineering/Replacement of Services/Lost River Road:

The Board reviewed an estimate prepared by Horizons Engineering to bore and sleeve 10 service stops and lines totaling \$42,000. Horizons Engineering also recommended that the Board authorize Caulder Construction to complete the additional work for the sleeved services. Gil motioned to accept the proposal as presented and authorize Caulder Construction to complete the additional work. Joel seconded the motion and the vote was affirmative.

Kathleen Albee Phillips/6 Center Street/Paving & Water Shutoff:

Kathleen stopped by the office to express her concerns about the paving that has taken place on the abutting property located at 10 Center Street. Kathleen is concerned about the slant of the paved driveway and whether they paved over her property and her water shutoff.

The Board requested that Steve locate the water shut off and determine whether it has been paved over and asked Judy to advise Kathleen of the location of her shut off and inform her that it has been determined that the paving situation is a civil matter between property owners and is not town related.

Scott McIntyre/Hiltz Drive/Waterline:

Scott stopped by the office and inquired about the waterline on Hiltz Drive. He questioned why half the road had a new 4" waterline and the other half had the original 2" line. Scott questioned who replaced it, why they stopped there, and if it was replaced by the town would they consider replacing the rest of it.

Jim explained that Hiltz Drive is a private road with privately owned waterlines. Jim noted that the 4" line was replaced and paid for by Bud Hiltz around 1970 with minor assistance from the town.

Retirement/Doug & Steve:

In order to properly budget and begin the necessary paperwork the Board has asked Doug Moorhead and Steve Welch to determine whether they will be retiring in 2016 and if so to submit their date of retirement in writing.

Doug has submitted a retirement date of June 1, 2016. Joel motioned to accept the retirement date of June 1, 2016. Gil seconded the motion and the vote was affirmative.

Steve informed the Board that he is still checking into insurance and will have a definite answer for them in a couple weeks.

Park Usage Fee:

The Board reviewed a new Park Usage Form that reflects a \$200 usage fee and requires a certificate of insurance for each use. Joel motioned to accept the new form as presented. Gil seconded the motion and the vote was affirmative.

Review Budgets:

The Board tabled review and discussion on the Cemetery, Highway, Parks, Water, and Sewer Budgets until they are completed.

Encumbrances:**01-4319.10-390 Highway Block Grant:**

Jim motioned to encumber \$10,954.02 from prior years of the Highway Block Grant. Joel seconded the motion and the vote was affirmative.

01-4902.10-842 Water Meter Replacement Loan:

Jim motioned to encumber \$248,539.61 from the Water Meter Replacement Loan to complete the project. Joel seconded the motion and the vote was affirmative.

01-4909.10-850 Waterline Replacement Loan:

Jim motioned to encumber \$327,047.70 from the Waterline Replacement Loan to complete the project. Joel seconded the motion and the vote was affirmative.

Application/Cascade Park/Hirschfeld & Spoor:

The Board reviewed an application from Isaac Hirschfeld and Megan Spoor to use Cascade Park on July 23, 2016 for a wedding ceremony. Joel motioned to approve this application. Gil seconded the motion and the vote was affirmative.

Old Business:**New Business:**

Signed Checks.

The Lions Club would like to return to the Lincoln-Woodstock area they have asked the Board to review and complete a Community Needs Assessment Questionnaire.

The Board reviewed a letter from the Society for the Protection of New Hampshire Forests that offers a reference to help answer frequently asked questions by residents and taxpayers prompted by the Northern Pass filing of its full application to the New Hampshire Site Evaluation Committee.

MOTION:

At 7:58 PM a motion was made and seconded to adjourn the meeting and enter into non-public session pursuant to RSA 91-A: 3, II (a) (b) (c)

Roll Call: Chairman, Jim Fadden, Yes, Joel Bourassa, Yes, Gil Rand, Yes and Administrative Assistant, Judy Welch were present

At 8:30 PM the Board of Selectmen came out of non-public session. Joel motioned to adjourn the non-public

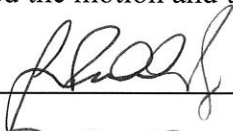
session. Gil seconded the motion and the vote was affirmative.

VOTED 3-0

The Board recognized and accepted Kelley's resignation effective November 13th. Joel motioned to change Judy's job position title from Administrative Assistant to Executive Assistant and advertise for an Administrative Assistant/Assistant Town Clerk to replace Kelley. This position will answer directly to the Executive Assistant/Town Clerk. Gil seconded the position and the vote was affirmative.

Gil motioned to adjourn the Selectmen's Meeting at 8:47 p.m. Joel seconded the motion and the vote was affirmative.

December 1, 2015


R. G. Rand
