

**Town of Woodstock
Selectmen's Meeting
Tuesday, October 20, 2015**

Selectmen: Jim Fadden Jr., Joel Bourassa, Gil Rand

Staff: Judy Welch, Doug Moorhead

Public: Randy Farwell, Rex Caulder

Jim called the meeting to order at 6:30 p.m. Joel seconded the motion and the vote was affirmative.

Public Participation:

Randy Farwell/Water & Sewer Tap Fees/19 Main Street:

Randy Farwell questioned the additional water and sewer tap fees that are being assessed to 19 Main Street due to the new restaurant that has opened up. Randy informed the Board that his parents bought the property in December 2014 with an existing commercial kitchen and existing bathrooms. He expressed his confusion as to why there are additional fees being assessed to an establishment that is already hooked up to the water and sewer system and hasn't made any changes.

The Board clarified that the tap fees are being assessed due to the change in use and are based on the number of seats issued to the restaurant in the occupancy permit given by the fire chief. The Board also explained that tap fees are assessed any time additional seating is added or additional plumbing and fixtures are added. The Board also noted that it is the property owner's responsibility to notify the town when any of these changes occur.

Horizons Engineering/Replacement of Services/Lost River Road:

The State of NH has informed Horizons Engineering that they will not allow the town to open cut the road to replace the service stops and lines along Lost River Road. District One has requested that the services be bored and sleeved. The Board reviewed an estimate prepared by Horizons Engineering to bore and sleeve 9 service stops and lines. Rex briefly described the process to bore and sleeve and discussed different alternatives. Further discussion was tabled to include Steve LaFrance, from Horizon Engineering.

Review & Sign Requisition/Police Department:

The Board reviewed a requisition to purchase a software upgrade from Tritech Software Systems for the Police Department. Gil motioned to approve and sign requisition. Joel seconded the motion and the vote was affirmative.

Minutes of the October 6, 2015 Meeting:

Joel motioned to accept the minutes of the October 6, 2015 Selectmen's Meeting. Gil seconded the motion and the vote was affirmative.

Review Budgets:

The Board reviewed Emergency Management, Fire, Library, Police, and Tax Collector Budgets. No action taken.

Discussion was held concerning employee raises. Joel motioned to give a 3% pay increase for all employees. Gil seconded the motion and the vote was affirmative.

Master Meters/Developments:

The Board discussed using the extra money in the water meter replacement fund to install a master meter in all the developments. The Board feels that this might help locate and gain control of water loss. Discussion was tabled to identify what this project would involve and to associate a cost.

Park Usage Fee:

Joel motioned to add a \$200.00 usage fee to the Park Usage Application and require a certificate of insurance for each use. Gil seconded the motion and the vote was affirmative.

Application/Cascade Park/Mindy LeVasseur:

The Board reviewed an application from Mindy LeVasseur to use Cascade Park on September 17, 2016 for a wedding ceremony. Joel motioned to approve this application. Gil seconded the motion and the vote was affirmative.

Application/Cascade Park/Nancy Larkin:

The Board reviewed an application from Nancy Larkin to use Cascade Park on September 24, 2016 for a wedding ceremony. Joel motioned to deny this application because the park is already in use. Gil seconded the motion and the vote was affirmative.

Old Business:**Water Meter Replacement:**

The private contractor, USI Services, will begin installing the new meters on November 2, 2015.

Sidewalk/Alpine Village:

Jim followed up with Rocky Jones from State of NH DOT concerning the replacement of the sidewalk at Alpine Village. Rocky informed Jim that at this time the State does not want us paving over the catch basin because they are afraid it will alter the drainage off the highway. The State suggested a horseshoe type sidewalk that goes around the catch basin.

Sewer Fund/Auditors:

The Board reviewed an email from Scott at Plodzik & Sanderson concerning the over expenditure of the sewer fund.


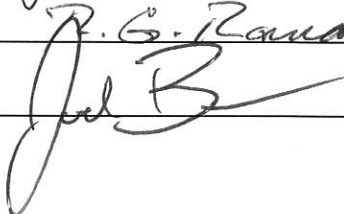
New Business:

Signed Checks.

Gil motioned to cancel the November 17th Selectmen's Meeting. Joel seconded the motion and the vote was affirmative.

Gil motioned to adjourn the Selectmen's Meeting at 8:23 p.m. Joel seconded the motion and the vote was affirmative.

November 3, 2015


P. G. Rand

Joel B.