

Minutes of the Planning Board Meeting

Monday February 8, 2021 - 6pm

Roll call: Present Bonnie Ham, Scott Rice, Mike Donahue, Margaret LaBarge, Hanna Kinne, Robert McAfee

Absent: Patrick Griffin

Public: Charyl Reardon

Bonnie Ham called the meeting to order at 6:01pm.

Public Hearing – Earth Excavation Ordinance Redraft

It was noted that at the time the meeting opened no members of the public had yet arrived. The Board elected to proceed with other business while waiting for a minimum of 10 minutes to allow any potential public commenters an opportunity to join the meeting and present their views to the public hearing.

Approval of Minutes from January 11, 2021 Meeting

There were no comments, changes, nor additions offered. Hanna motioned to accept the minutes as written; Scott seconded. All members present voted to approve.

Selectman's Report – Scott Rice

Town Meeting will be held virtually on Zoom this year, over a series of meetings throughout February. The Selectmen have been preparing for the open public hearings leading up to Town Voting. Warrant articles are 99% complete – waiting for feedback from legal team on the remaining few points. The documents will be made available to the public Tuesday or Wednesday of this week.

Master Plan Revisions – Report from Subcommittee

In view of the elections next month which could affect Board membership, Margaret made a motion to defer review of the Master Plan until after the election so that potential new members have the opportunity also to participate in the process. Robert seconded. All members present voted to defer this review until after the elections.

Status of Inquiry re: Proposed Building Permit at Grandview

No building permit request has arrived at Town Office yet. There is no action for this Board to take at present.

Law Books

Copies of law books have been received and are at the Town Office. Go pick them up.

Secretary Recruitment

No one has applied, and Robert's daughter is unavailable to take the position. Please keep letting people know of the need. Scott suggested that this may be a project for one of our High

School students. That could be an option, at least for certain of the duties (minutes, preparing correspondence & notices).

Report on Board's Suggested Amendments to Budget

A budget amendment was added and accepted to the overall Town budget. It was necessary to break out our request by specific line items for tracking purposes. We have therefore requested \$1000 for Office Expenses, \$2000 for Secretary wages, \$4000 for Consulting fees, and \$4000 for Legal fees, for a total budget of \$11,000. Bonnie noted that these amounts are estimates and rounded numbers, and that in the actual expenses, it is possible to draw monies from one category to cover a shortfall in another.

Review Rules of Procedure for Clarifications or Revisions Needed

Margaret motioned that this be deferred until after the elections to allow potential new members to have input. Scott seconded. All members present agreed to defer this review.

Status of Board Positions

Both Margaret and Mike missed the deadline to apply to be on the ballot. However, both are interested in remaining on the Board and will campaign for write-in votes.

Continuing discussion of Earth Excavation Redraft

During the intervening discussions, Charyl Reardon joined the meeting. Bonnie asked whether she had any comments or questions about the ordinance. She did not. No other members of the public were present. Margaret motioned to accept the ordinance redraft as presented. Scott seconded. All members present voted to approve the ordinance.

Hanna will provide a clean copy with the present date and filling in Friday's date as the date delivered to the Town and Selectmen. All members need to go to Town Offices to sign the document by Friday.

The meeting was adjourned at 6:17pm.