

Present: James Fadden Jr, Roberta Vigneault, Charyl Reardon, Steve Tower, Chad Morris, and Emily Clark

Call to order at 5:35pm by Roberta

Approve Minutes from January 10, 2018

Motion made by Charyl

Seconded by Steve

Approved Unanimously

Vote on Ambulance Increase:

Discussion:

Steve shared that the Ambulance group went back to Lincoln to answer more questions.

Jim shared that we do have a statement from them on file at the town office.

The various costs to the Ambulance group were discussed and issues with billing insurance companies.

Discussed our current system vs a private company.

Motion made by Charyl

Seconded by Chad

Approved Unanimously

Review follow-up documentation from Lincoln:

Discussed changes the cost of insurance for the solid waste facility.

It has increased from \$5,565 to \$11,364. The reason given by Lincoln was a change in the formula.

Discussed changes on cost at the Community Center. There was decrease error of \$736 on the previous worksheet.

Review and Approve MS-737 Draft

Appropriations

Account:	Purpose:	2017 Appropriation:	2018 Appropriation:	Motioned:	Seconded:	Approved:
General Government						
0000-0000	Collective Bargaining	NO VOTE	X	X	X	X
4120-4139	Executive	\$121,045	\$130,996	Charyl	Steve	Unanimously
4140-4149	Election, Registration, & Vital Statistics	\$21,000	\$32,000	Chad	Charyl	Unanimously
4150-4151	Financial Administration	\$123,275	\$126,975	Steve	Chad	Unanimously
4152	Revaluation of Property	NO VOTE	X	X	X	X
4153	Legal Expense	\$36,500	\$36,500	Steve	Charyl	Unanimously
4155-4159	Personnel Administration	\$553,326	\$582,351	Steve	Charyl	Unanimously
4191-4193	Planning and Zoning	\$5,000	\$5,000	Charyl	Steve	Unanimously
4194	General Government Buildings	\$94,426	\$90,106	Chad	Charyl	Unanimously
4195	Cemeteries	\$17,250	\$19,529	Charyl	Steve	Unanimously
4196	Insurance	\$33,877	\$35,028	Chad	Charyl	Unanimously
4197	Advertising and Regional Association	\$750	\$750	Charyl	Steve	Unanimously

4199	Other General Government	\$57,000	\$57,000	Chad	Charyl	Unanimously
Public Safety						
4210-4214	Police	\$525,897	\$537,621	Steve	Chad	Unanimously
4215-4219	Ambulance	\$40,000	\$75,000	Charyl	Chad	Unanimously
4220-4229	Fire	\$69,000	\$71,000	Steve	Chad	Unanimously
4240-4249	Building Inspection	\$3,500	\$3,500	Chad	Charyl	Unanimously
4290-4298	Emergency Management	\$8,200	\$8,200	Chad	Steve	Unanimously
4299	Other (Including Communications)	\$52,500	\$66,500	Steve	Charyl	Unanimously
Airport/Aviation Operations						
4301-4309	Airport Operations	NO VOTE	X	X	X	X
Highways and Streets						
4311	Administration	NO VOTE	X	X	X	X
4312	Highways and Streets	\$211,636	\$210,400	Chad	Charyl	Unanimously
4313	Bridges	NO VOTE	X	X	X	X
4316	Street Lighting	\$27,360	\$23,000	Steve	Chad	Unanimously
4319	Other	NO VOTE	X	X	X	X
Sanitation						
4321	Administration	NO VOTE	X	X	X	X
4323	Solid Waste Collection	NO VOTE	X	X	X	X
4324	Solid Waste Disposal	\$158,123	\$167,786	Steve	Chad	Unanimously
4325	Solid Waste Clean up	NO VOTE	X	X	X	X
4326-4329	Sewage Collection, Disposal and Other	\$401,957	\$363,540	Steve	Chad	Unanimously
Water Distribution and Treatment						
4331	Administration	NO VOTE	X	X	X	X
4332	Water Services	\$415,648	\$468,078	Charyl	Steve	Unanimously
4335-4339	Water Treatment, Conservation and Other	NO VOTE	X	X	X	X
Electric						
4351-4352	Administration and Generation	NO VOTE	X	X	X	X
4353	Purchase Costs	NO VOTE	X	X	X	X
4354	Electric Equipment Maintenance	NO VOTE	X	X	X	X
4359	Other Electric Costs	NO VOTE	X	X	X	X
Health						
4411	Administration	\$600	\$600	Steve	Chad	Unanimously
4414	Pest Control	\$1,500	\$1,500	Chad	Charyl	Unanimously
4415-4419	Health Agencies, Hospitals, and Other	\$3,589	\$3,552	Chad	Steve	Unanimously
Welfare						
4441-4442	Administration and Direct Assistance	\$20,000	\$21,000	Steve	Charyl	Unanimously
4444	Intergovernmental Welfare Payments	NO VOTE	X	X	X	X
4445-4449	Vendor Payments and Other	\$8,300	\$8,600	Steve	Chad	Unanimously
Culture and Recreation						
4520-4529	Parks and Recreation	\$20,190	\$20,884	Charyl	Steve	Unanimously
4550-4559	Library	\$67,431	\$69,137	Steve	Charyl	Unanimously
4583	Patriotic Purposes	\$11,500	\$10,500	Chad	Charyl	Unanimously
4589	Other Culture and Recreation	\$235,226	\$252,707	Charyl	Chad	Unanimously

Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources	\$1,696	\$1,696	Chad	Steve	Unanimously
4619	Other Conservation	NO VOTE	X	X	X	X
4631-4632	Redevelopment and Housing	NO VOTE	X	X	X	X
4651-4659	Economic Development	\$2,000	\$2,000	Chad	Charyl	Unanimously
Debt Service						
4711	Long Term Bonds and Notes – Principal	\$32,811	\$34,192	Steve	Chad	Unanimously
4721	Long Term Bonds and Notes – Interest	\$2,821	\$1,440	Chad	Charyl	Unanimously
4723	Tax Anticipation Notes – Interest	\$5,000	\$5,000	Steve	Chad	Unanimously
4790-4799	Other Debt Service	NO VOTE	X	X	X	X
Capital Outlay						
4901	Land	NO VOTE	X	X	X	X
4902	Machinery, Vehicles, and Equipment	\$87,498	\$106,057	Steve	Chad	Unanimously
4903	Buildings	NO VOTE	X	X	X	X
4909	Improvements Other than Buildings	\$46,610	\$58,400	Chad	Charyl	Unanimously
Operating Transfers Out						
4912	To Special Revenue Fund	NO VOTE	X	X	X	X
4913	To Capital Projects	NO VOTE	X	X	X	X
4914A	To Proprietary Fund – Airport	NO VOTE	X	X	X	X
4914E	To Proprietary Fund – Electric	NO VOTE	X	X	X	X
4914S	To Proprietary Fund – Sewer	NO VOTE	X	X	X	X
4914W	To Proprietary Fund – Water	NO VOTE	X	X	X	X
4918	To Non-Expendable Trust Funds	NO VOTE	X	X	X	X
4919	To Agency Funds	NO VOTE	X	X	X	X

Special Warrant Articles

Account:	Purpose:	2017 Appropriation:	2018 Appropriation:	Motioned:	Seconded:	Approved:
4915	To Capital Reserve Fund	NO VOTE	X	X	X	X
4916	To Expendable Trust Fund	NO VOTE	X	X	X	X
4917	To Health Maintenance Trust Fund	NO VOTE	X	X	X	X
4915	To Capital Reserve Fund – Revaluation	\$25,000	\$25,000	Steve	Chad	Unanimously
4915	To Capital Reserve Fund – Paving	\$15,000	\$15,000	Chad	Charyl	Unanimously
4915	To Capital Reserve Fund – Highway Block Grant	\$23,495	\$24,046	Steve	Chad	Unanimously
4915	To Capital Reserve Fund – Town Building Maintenance	\$40,000	\$40,000	Charyl	Steve	Unanimously
4915	To Capital Reserve Fund – Fire Department Equipment	\$10,000	\$35,000	Chad	Steve	Unanimously

4915	To Capital Reserve Fund – Fire Truck	\$25,000	\$25,000	Chad	Charyl	Unanimously
4915	To Capital Reserve Fund – Library Computer Equipment Expendable Trust	\$1,000	\$1,000	Steve	Chad	Unanimously
4915	To Capital Reserve Fund – Main Street Revitalization	\$5,000	\$5,000	Steve	Charyl	Unanimously
4915	To Capital Reserve Fund – Solid Waste Facility Improvement	\$10,000	\$10,000	Steve	Chad	Unanimously
4915	To Capital Reserve Fund – Highway Maintenance	\$10,000	\$10,000	Steve	Chad	Unanimously
4915	To Capital Reserve Fund – Highway Heavy Duty	\$50,000	\$50,000	Charyl	Steve	Unanimously
4915	To Capital Reserve Fund – Sewer Department	\$30,000	\$30,000	Chad	Steve	Unanimously
4915	To Capital Reserve Fund – Water Department	\$15,000	\$15,000	Chad	Charyl	Unanimously
4915	To Capital Reserve Fund – Record Preservation	\$10,000	\$10,000	Steve	Charyl	Unanimously
4915	To Capital Reserve Fund – Police Department Equipment	\$5,000	\$5,000	Steve	Charyl	Unanimously

Individual Warrant Articles

Account:	Purpose:	2017 Appropriation:	2018 Appropriation:	Motioned:	Seconded:	Approved:
4902	Machinery, Vehicles, and Equipment – E-ONE Typhoon Custom Pumper Fire Truck	\$0	\$234,970	Steve	Chad	Unanimously

The Selectmen and Budget Committee reviewed estimated revenues.
There was no discussion.

Budget Summary

Item:	2017:	2018:	Motioned:	Seconded:	Approved:
Operating Budget Appropriations	\$3,524,042	\$3,708,125	Charyl	Chad	Unanimously
Special Warrant Articles	\$274,495	\$300,046	Steve	Charyl	Unanimously
Individual Warrant Articles	\$0	\$234,970	Charyl	Chad	Unanimously
Total Appropriations	\$3,798,537	\$4,243,141	Steve	Chad	Unanimously
Less Amount of Estimated Revenues & Credits	\$1,327,482	\$1,820,243	Steve	Chad	Unanimously
Estimated Amount of Taxes to be Raised	\$2,471,055	\$2,422,898	Chad	Charyl	Unanimously

Review and Approve Draft Warrant:

Discussion:

Articles were reviewed by the committee.

Motion made by Steve

Seconded by Charyl

Approved Unanimously

FYI/School District Budget Hearing and Annual Meeting Dates:

February 14th at 6:30pm is the Budget Hearing

March 20th is the Annual Meeting

Public Hearing:

Wednesday, February 14, 2018 at 6:00pm

Other Discussion:

Discussion about the water meter system.

Adjournment at 6:46pm

Motion made by Charyl

Seconded by Steve

Approved Unanimously

Respectfully Submitted,

Emily Clark, Budget Committee Secretary



Roberta Vigneault, Chairperson

Date 2/14/18

