

Present: James Fadden Jr, Roberta Vigneault, Charyl Reardon, Steve Tower, and Emily Clark

Call to order at 5:45pm by Roberta

Approve Minutes from November 29, 2017

One change: The V8 SUVs should read V8 "Chargers"

Motion made by Charyl

Seconded by Steve

Approved Unanimously

Review of Budgets:

4195 - Cemetery

Presented by Mike Welch

The Cemetery proposed budget of \$19,529 is an \$2,279 increase over 2017.

Discussion:

The increase is due to hiring an additional employee. The additional \$1,000 under operating expenses is for moss removal and reseeding. Jim commented that this may happen for the next few years depending on the success of the project this coming year. Mike explained that you must kill the moss prior to reseeding.

4312 - Highway

Presented by Mike Welch

The Highway proposed budget of \$399,303 is an \$74,172 increase over 2017.

Discussion:

Mike explained that payroll increase is due to hiring of additional staff and raises. This coming year is our turn to plow the school. Highway vehicle maintenance costs will go down because old trucks are being replaced with new trucks. Sidewalk work will be done in 300ft sections; replacing the asphalt to accommodate for the road work that has been done. This may be a multi-year project as well. Steve asked about the dump truck. It will need to be replaced in 2018. The hope is that we will not need to finance it next year. Mike shared that we will looking for a 4 wheel drive truck with a plow and sander. Jim stated that the capital reserves are all the same. Jim shared that in 2021 we will have to purchase a big vehicle. Jim explained about the Highway Block Grant. We can use the money for most highway repairs. We have approximately \$100,000. Last use was to resurface Parker Ledge Rd. The money is based upon how many miles of roads we have. Steve asked which road was next. Jim stated it is Mirror Lake Rd.

4326 - Sewer

Presented by Mike Welch

The Sewer proposed budget of \$393,540 is a \$38,417 decrease over 2017.

Discussion:

Charyl asked about reduction in electrical costs. Mike stated that it is due to the improvements to the Woodstock Station. Other costs have been reduced as well. Payroll did increase.

4332 – Water

Presented by Mike Welch

The Water proposed budget of \$483,078 is an \$52,430 increase over 2017.

Discussion:

Roberta asked if the generator is a Capital Reserve. Jim stated that it is a capital outlay. It is used to run the pumps. Roberta asked about the "increase pending" from Pennichuck. This is due to not having a contract yet. Mike stated the Well 2 needs to be reconditioned. Well 1 has been completed.

The question was raised about the Total Capital Reserve sum on the budget. The concern is that the "2017 Funded" column is not adding completely. It is not including \$31,610 for the Capital Outlay – Recondition Water Tank. Jim will let Judy know.

The budget committee will need to see the water budget again due to the pending costs for Pennichuck and correction under the Capital Reserve.

4520 – Parks

Presented by Mike Welch

The Parks proposed budget of \$20,884 is an \$694 increase over 2017.

Discussion:

The payroll is an increase due to hiring and payroll increases. Charyl asked since they have an opening if there will be a new hire. Mike stated he will be looking for one full time in the spring. Jim stated that we spent money on water do to the updated meters. Roberta asked about the Lost River water line.

Other Discussion:

There was discussion on the billing for water and sewer in town.

Jim explained that one of the pick-up trucks in town is no longer. Mike is combining trucks for multiple- uses. Discussion about how the plowing will work this winter with only three employees.

Next Meeting:

Wednesday, December 20th at 5:30pm

Budgets discussed will be:

- Executive
- General Government
- Legal
- Personnel Administration
- Town Buildings
- Insurance
- Advertising
- Contingency
- Other Public Safety
- Street Lights
- Health & Welfare Administration
- Patriotic Purposes
- Economic Development
- Principal, Interest, Debt

Adjournment at 6:15pm

Motion made by Steve

Seconded by Charyl

Approved Unanimously

Respectfully Submitted,

Emily Clark, Budget Committee Secretary

Roberta Vigneault
Roberta Vigneault, Chairperson

Date 12/20/17

