

Present: James Fadden Jr, Roberta Vigneault, Charyl Reardon, Chad Morris, Steve Tower, and Emily Clark

Call to order at 5:30pm by Jim Fadden

A motion was made by Steve to appoint Roberta Vigneault as chairman of the Budget Committee. It was seconded by Chad. It was approved unanimously.

A motion was made by Charyl to appoint Emily Clark as secretary of the Budget Committee. It was seconded by Steve. It was approved unanimously.

Next meeting dates were discussed/set as follows at 5:30pm:

November 15, 2017

November 29, 2017

~~November 30, 2017~~ eliminated

December 6, 2017

December 20, 2017

January 10, 2017

January 18, 2017 \*Joint meeting with Lincoln Budget Committee

January 24, 2017

January 31, 2017

It was requested and voted on unanimously to **eliminate the November 30<sup>th</sup>** meeting. Roberta made note that other meetings would be added as needed.

There are no changes to the Budget Committee contact information.

**Tax Collector Budget presented by Jim Fadden**

The Tax Collector proposed budget of \$19,900 is a \$200 increase over 2017 to account for the purchase of a new office chair. Motion made by Chad. It was seconded by Steve. It was approved unanimously.

**Planning Board Budget presented by Jim Fadden**

The Planning Board proposed budget of \$5,000 remains the same as 2017 for 2018. Motion made by Steve. It was seconded by Charyl. It was approved unanimously.

**Building Inspection Budget presented by Jim Fadden**

The Building Inspection proposed budget of \$3,500 remains the same as 2017 for 2018. Discussion: Charyl asked what tasks relate to building inspection. Jim explained. Motion made by Charyl. It was seconded by Chad. It was approved unanimously.

**Library Budget presented by Jim Fadden**

The Library proposed budget of \$70,137 is an increase of \$1,706 over 2017. Discussion: Jim explained that the increase includes a 3% payroll increase and an additional \$200 for professional development. Motion made by Steve. It was seconded by Charyl. It was approved unanimously.

**Conservation Commission Budget presented by Jim Fadden**

The Conservation Commission proposed budget of \$1,696 remains the same as 2017 for 2018. Motion made by Chad. It was seconded by Steve. It was approved unanimously.

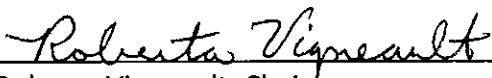
It was discussed to postpone the review of the whole budget worksheet until January, 2018 when the end-of-year expenditures would be complete.

The next meeting will be held on Wednesday, November 29, 2017 at 5:30pm. Budgets to be discussed will include: Ambulance, Fire, Police, and Emergency Management.

There was no other discussion.

A motion to adjourn made by Steve. It was seconded by Chad. It was approved unanimously.  
Adjourned at 5:42pm.

Respectfully Submitted,  
Emily Clark, Budget Committee Secretary

  
Roberta Vigneault, Chairperson

Date: 11/29/17