

# Woodstock Planning Board Meeting 12.09.13

Minutes are subject to approval at the next regularly scheduled meeting

**Meeting called to order: 6:30 PM by Bonnie Ham (Chair)**

**Roll Call attendance by Secretary: Present (\*):**

Regular Members: Bonnie Ham, Chair\*, Gil Rand (Selectman Representative)\*, Scott Rice (Vice-Chair), Pat Griffin\*, Jay Polimeno\*(left following hearing), Jeff Ingalls\*. Alternate: Mike Donahue

**Guest(s):** Guests present: Tom Lemon, Steve Welch & Eric Pospesil.

**Minutes of previous meeting:**

1. Jay made a motion and Jeff seconded to accept the regular meeting minutes of 10/21/13 as written. Roll call vote was taken. Gil abstained, and remaining board members in attendance voted to accept minutes as written with no corrections. Approved minutes filed.
2. Jeff made a motion and Bonnie seconded to accept the regular meeting minutes of 11/11/13 as written. Roll call vote was taken. Gil and Jay abstained and remaining board members in attendance voted to accept minutes as written with no corrections. Approved minutes filed.

**Reading of communications directed to the Board:**

1. Received communication from Grafton County Register of Deeds to remind local planning boards of recording requirements and also to inform them of a free service being offered entitled Property Fraud Alert. Letter will be given to Town Office for their information.

**Report of officers and committees:**

Selectmen report - Gil reported that the budget as presented by the planning board was accepted by the Budget Committee. He also reported that the Selectmen are currently discussing all the budgets presented to them.

**Public Participation/Informational:** Public present was in attendance for the hearing.

**New business:** **Public Hearing on Subdivision and Boundary Line Adjustment for James Kelly and Deborah Brewer.** Map 208 Lot 007-000-000-0000 Tract I & Tract II. Jeff recused himself and sat in the audience. Lot Line Adjustment was discussed. Parcels had been involuntarily merged and will be unmerged on tax map. Line will be adjusted on one lot and a new lot will be created. Parcel will have 3 lots total. Subdivision will include campground sites with ultimately approximately 45-50 sites being created. Eric Pospesil stated Horizon in process of acquiring all necessary State Permits i.e. Driveway, Alteration of Terrain and Wetland. Jay motioned and Pat seconded that Boundary Line Adjustment permit be approved. All voting board members in attendance voted to accept motion as presented. Pat motioned and Jay seconded that Subdivision permit be approved contingent upon developer receiving all applicable local, state & federal permits. All voting board members in attendance voted to accept motion as presented.

**Unfinished business:** (LOC=Letter of Credit)

1. **Status of AT&T Tower/Potato Hill Tower - Status re: Bracing Proof** - Some discussion on not yet having received letter of bracing proof.
2. **Excavation Bond Renewals** - Received renewal from Donahue. R&E Leasing (Conn) renewal has not yet been received and was due 12/06/13. Bonnie stated she would meet with board secretary to draft another reminder letter.

**Other business:**

**Calendar for 2014** - The only holiday falling on the second Monday of the month is Columbus Day. Board decided to meet on the third Monday in October. Secretary will prepare 2014 schedule for board members.

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**Shoreland Protection & Floodplain Development Ordinances** - Board decided to adopt state ordinances. Hearing will be held in January 2014 on change and then change will be placed on warrant for Town Meeting.  
**Envelope Order** - Decided to order printed envelopes for Planning Board

## Calendar of Events:

### Projects - Ordinances

1. **Excavation Ordinance** - continue review/revision discussion. *Note disturbed area when bond is initiated or renewed.*

**Meeting adjourned at 7:35 pm.**

Next regular meeting date: 01.13.2014 at 6:30 p.m.

Respectfully submitted,

Judy Boyle/Secretary