



**Selectmen's Meeting  
Tuesday, November 12, 2019  
6:00 pm**

**In Attendance**

Selectmen: R. Gil Rand, Joel Bourassa, Scott Rice

Staff: Judy Welch, Kevin Miller

Public: Larry Berg, Mike Claflin, Stuart Anderson, Steve LaFrance, Charyl Reardon, Bill Waterhouse, Patrick Griffin, Michael Donahue, John MacKay, Dave Tauber, Rex Caulder, Kelly Trinkle, Jerry Miserandino,

- Call to Order

Gil called the meeting to order at 6:30.

- Public Participation

Kelly Trinkle stated that she lives across the street from the Town Office Building. Kelly informed the Board that she had flooding in her basement this Spring for 12 straight days. Kelly alleged that the water came from the property owned by the Ice Castles. She informed the Board that she is now in litigation with the Ice Castles who has placed blame on the Town for altering a culvert on Clark Farm Road. Kelly questioned if the Town had altered or replaced the culvert on Clark Farm Road. Kelly also questioned if there was authorization given to anyone else to alter or replace the culvert on Clark Farm Road.

Gil informed Kelly that because the Town has been named in the litigation, they have been directed by legal counsel to not discuss.

- Larry Berg/Stuart Anderson/AHead Project

- Conceptual Plans

Larry Berg and Mike Claflin representatives from AHead and Stuart Anderson an architect with Alba Architects LLP were in attendance to present the Board with preliminary conceptual plans for the proposed workforce housing.

The conceptual plans show two apartment buildings with 20 units and two town houses with 10 units for a total of 60 units with overflow parking and greenspace.

They would like to leave these plans displayed at the Town Office for residents to review. They have offered to attend a future meeting to answer questions and listen to recommendations from the community.

The next step is to complete a market study to determine the type of units needed. The plan is to apply for funding and start construction in the Spring of 2021. The development will be done in phases 30 units at a time.

Larry and Mike heard there had been discussions with Ice Castles about the pump station upgrade. They asked to be included in all future conversations and are open to cost sharing with the Ice Castles.

Discussions were held pertaining to taxation, subsidy, children's play areas, and cul-de-sacs. No action was taken.

- Steve LaFrance/Horizon Engineering

- Paradise Road/Waterline

Steve LaFrance, from Horizons Engineering, reported that one bid was received for the Paradise Road Waterline Project. The bid was from Caulder Construction for \$47,830.00. Steve informed the Board that Rex would be able to get the watermain installed and connected but would not be able to have the pavement done prior to winter. Steve questioned if this would cause a problem with plowing and questioned if the Board wanted to continue with the project or wait until Spring.

Scott questioned how long the project will take and if the bid price would change if the Board waited on pavement until Spring.

Rex said the project will take about a week and a half.

Steve stated that the agreement allows for winter shutdown with no impact to bid.

Scott stated that it's only 200 linear feet with not a lot of traffic so he would make the recommendation to accept the bid, start the project now, and issue a winter shutdown to allow pavement in the Spring.

Moved to accept bid and start as soon as possible. Winter shutdown.

Move: Scott Rice Second: Joel Bourassa Status: Passed

- Pemigewasset River Sewer Crossing Rehabilitation

Steve informed the Board that he was able to pull together a set of plans and the Wetland Permit Application for the Pemigewasset River Sewer Crossing Rehabilitation and get it delivered to NHDES by November 1st before the fees

doubled.

Steve explained that the next step is to apply for a Shoreland Permit which will take a couple of months for NHDES approval.

Steve asked the Board if they would like to put a conditional bid out and advertise for Spring construction.

Scott recommended advertising a conditional bid for Spring construction. Scott would like to have an estimated cost of construction for the 2020 budget.

Move: Scott Rice Second: Joel Bourassa Status: Passed

- Approve & Sign Minutes/October 29, 2019

Minutes approved. Joel abstained.

Move: Scott Rice Second: R. Gil Rand Status: Passed

- Winter Parking Ban

- All Streets - November 1 - April 30

Gil stated that a resident has asked the Board to consider a parking ban on all streets. Discussion was tabled for input from the Public Works Department.

- Mutual Aid Agreement/Franconia Police Department

The Board reviewed a Mutual Aid Agreement prepared by Franconia Police Department that will allow our Police Department to utilize Franconia's Facility and Bail Commissioner. The agreement has been reviewed by the Town's counsel and the Town's insurance company.

Scott signed the agreement in Chief Oleson's absence.

Move: Scott Rice Second: Joel Bourassa Status: Passed

- Approve Budgets

- Revised Budget Committee Schedule

- a. Removed December 11th for Woodstock Winterfest

Removed December 11th for Woodstock Winter Festival. No Discussion

- 4215 - Ambulance

David Tauber, Chief of Service, stated that the money requested is the same as last year and entirely supports the volunteers.

2018 747 total responses

2019 YTD 657 responses with an additional 6 weeks to go

One ambulance is staffed 24/7 with an EMT and a Paramedic.

All three ambulances were out 112 times last year.

Move: Joel Bourassa Second: Scott Rice Status: Passed

- 4220 - Fire Department

John reviewed his budget with the Board of Selectmen. John explained that he has increased his new equipment line item by \$3000 for the purchase of hoses and nozzles, he has increased his training line item by \$2,000 to allow for three firefighters to get their FF2 certification, he has increased the Fire Truck Capital Reserve fund by \$25,000, added a new pickup to the equipment schedule, and changed the replacement year for pumper/tanker truck from 2021 to 2024. John pointed out that the air packs are due to be replaced this year and submitted a quote of \$149,628.00.

Scott questioned why there wasn't an increase reflected in the payroll.

Mike Donahue questioned the hourly rate of pay for a firefighter. .

Scott questioned why a pickup truck has been added to the equipment schedule. Scott does not agree with this. Scott would like to see the pickup truck removed from the equipment schedule. He suggested handing down the used pickup truck from the Public Works Department to the Fire Department.

Scott questioned why the Fire Department Equipment Capital Reserve had not been increased to account for the new air packs.

Scott made the following motions:

Add an additional \$4,000 to the fire department payroll (Giving all firefighters a 10% hourly rate increase in 2020). Scott thinks annual increases should be taken into consideration going forward.

Remove pickup truck from the equipment schedule and reduce the Fire Truck

Capital Reserve appropriation to \$25,000

Increase the Fire Department Equipment Capital Reserve appropriation to \$78,000 for the purchase of air packs.

Joel seconded the motions and the vote was affirmative.

Move: Scott Rice Second: Joel Bourassa Status: Passed

- 4583 - Revised Patriotic Purposes

Revised budget to include \$2500 for the Woodstock Winter Festival.

Move: Scott Rice Second: Joel Bourassa Status: Passed

- Health Administration

Judy reviewed the Health Administration Budget with the Board. Judy noted the following:

Transport Central's request was down \$50.00

Bridge Projects request was up \$1500.00

Grafton County Senior Citizens request was up \$400.00

CAP - Homeless Intervention, formally known as the Blain House has requested and appropriation of \$686.00. The Town did not receive an appropriation request last year.

All other appropriation remained the same.

Joel motioned to table this budget and asked Scott to have a representative from Jean's Playhouse attend the December 10th meeting.

Move: Joel Bourassa Second: R. Gil Rand Status: Tabled

- a. NEW Appropriation Request/Bridge House

The Board review a \$2000.00 appropriation request from the Bridge House.

Joel motioned to approve the request and add the appropriation to the Health Administration Budget. Scott seconded the motion and the vote was affirmative.

Move: Joel Bourassa Second: Scott Rice Status: Passed

b. NEW Appropriation Request/Jean's Playhouse/\$3000.00

The Board reviewed a \$3000.00 appropriation request from Jean Playhouse. Joel is concerned about setting precedence and asked that a representative from Jean's Playhouse attend the next meeting. Discussion was tabled and no action was taken. Scott abstained.

Move: Joel Bourassa Second: R. Gil Rand Status: Tabled

• Approve/Check Request/Woodstock Firefighter Fund

• Anne Englert/Wreath Fundraiser/\$991.44

Scott motioned to approve the check request for \$991.44 payable to Anne Englert, for supplies for the Fire Department Wreath Fundraiser. This money is to be withdrawn from the Woodstock Firefighter Capital Reserve Fund. Joel seconded the motion and the vote was affirmative.

Move: Scott Rice Second: Joel Bourassa Status: Passed

• New Business

• Tax Rate

a. Town \$9.73 - Down \$0.08

b. Local Education \$7.59 - Down \$0.03

c. State Education \$2.25 - Down \$0.07

d. County \$2.12 - Up \$0.14

• Overall Tax Rate \$21.69 - Down \$0.04

• McDonald's Open House

The Board is in receipt of an invitation from McDonalds to attend an Open House in celebration of their newly re-imaged restaurant on November 20, 2019. A percentage of their proceeds from this day will be donated to the Lin-Wood Elementary School and the Bridge Project.

- Cancel November 26th Selectmen's Meeting

Rescheduled for December 2nd @11:00am

Move: Scott Rice Second: R. Gil Rand Status: Passed

- Old Business

Scott spoke with Jayne Ludwig about setting up a time to work of the Solid Waste Facility Regulations and Agreements. Jayne wanted to wait and talk after the Joint Meeting on November 18<sup>th</sup>.

- Adjournment

7:50 pm

Move: Joel Bourassa Second: Scott Rice Status: Passed

December 2, 2019

T.G. Rand

